



Forsyth County Public Library Board of Trustees Summary of Action Taken at March 15, 2021 Meeting

The Forsyth County Public Library Board of Trustees held its March meeting at the Sharon Forks Library on March 15, 2021 at 5:30 p.m.

Present were Board members Mary Helen McGruder (Chairman), Kristin Morrissey, Kathy Thomas, and Christy Winters. Tim Plotner was absent. The following is a summary of action taken at this meeting:

- I. Call Meeting to Order
Called to Order at 5:30 p.m.
- II. Adoption of Agenda
The Board voted unanimously (with Mr. Plotner absent) to adopt the Agenda as amended:
 - **Discuss Item 1 (Denmark Library) after Tim Plotner arrives at the meeting.**
- III. Announcements
There were no announcements.
- IV. Adoption of Minutes
The Board voted unanimously (with Mr. Plotner absent) to adopt the minutes of the January 20, 2021 Library Board meeting.
- V. Items to be discussed
 2. Bookmobile update
No action was taken.
 3. Fiscal Year 2020 audit report
The Board voted unanimously (with Mr. Plotner absent) to accept the Library's Fiscal Year 2020 audit as presented.
 4. Fiscal Year 2020 AUP report
The Board voted unanimously (with Mr. Plotner absent) to accept the FY2020 AUP Report for State Grants as presented.

5. Uncollectable patron debt
The Board voted unanimously (with Mr. Plotner absent) to write off \$38,201.26 in patron debt remaining from 2017.
6. Compensation Study
No action was taken.
7. Calendar Year 2022 County budget request
The Board voted unanimously (with Mr. Plotner absent) to approve the Library's Calendar Year 2022 County funding request as discussed, with a total appropriation request of \$7,974,600.
8. State MRR grants update
No action was taken.
9. Use of fund balance to purchase furniture for the Cumming Library
The Board voted unanimously (with Mr. Plotner absent) to approve the use of \$50,000 in fund balance to purchase furniture for the Cumming Upfit project; approval to increase Operations expenses by \$50,000.
10. Award of contract for the Furniture and Shelving bid
The Board voted unanimously (with Mr. Plotner absent) to approve the contract for New Furniture and Shelving at the Cumming Library to PMC Commercial Interiors, Inc. in the amount of \$148,117.08.
11. Award of contract for the Ask Us Desk and Children's Feature bid
The Board voted unanimously (with Mr. Plotner absent) to approve the contract for the Ask Us Desk and Children's Feature at the Cumming Library to Think 360 Incorporated in the amount of \$79,435.00.
12. Award of contract for the New Lights and LED Upgrade bid
The Board voted unanimously (with Mr. Plotner absent) to approve the contract for the New Lights and LED Upgrade at the Cumming Library and Administrative Offices to Etreznik LED in the amount of \$107,938.93.
13. Proposed Fiscal Year 2021 budget adjustments
The Board voted unanimously (with Mr. Plotner absent) to increase State revenues and Materials expenses by \$12,590 to reflect new grant information from Georgia Public Library Service.

The Board voted unanimously (with Mr. Plotner absent) to increase State revenues and Operations expenses by \$100,000 to reflect MRR Emergency Grant received for Cumming roof project.

1. Denmark Library Update
No action was taken.

14. Financial report
No action was taken.

15. Public Services activities reports
No action was taken.

VI. General Discussion (*if needed*)
No discussion.

VII. Executive Session (*if needed*)
No Executive Session was held.

VIII. Adjournment
The Board voted unanimously (with Mr. Plotner absent) to adjourn the meeting at 6:53 p.m.

A full draft of minutes from this meeting will be posted to the FCPL website (www.forsythpl.org) upon completion.

The next regularly scheduled meeting of the Forsyth County Public Library Board of Trustees will be Monday, May 17, 2021 at 5:30 p.m. at the Sharon Forks Library, 2820 Old Atlanta Road, Cumming, GA 30041.