



Forsyth County Public Library Board of Trustees Summary of Action Taken at January 20, 2021 Meeting

The Forsyth County Public Library Board of Trustees held its January meeting at the Sharon Forks Library on January 20, 2021 at 5:30 p.m.

Present were Board members Mary Helen McGruder (Chairman), Kristin Morrissey, Tim Plotner, Kathy Thomas, and Christy Winters. The following is a summary of action taken at this meeting:

- I. Call Meeting to Order
Called to Order at 5:30 p.m.
- II. Adoption of Agenda
The Board voted unanimously to adopt the Agenda as amended:
 - **Add Item #4.5. – Transfer from General Fund to Capital Projects Fund**
- III. Announcements
Mary Helen McGruder congratulated the FCPL Library on their Bookmobile being included in a cover story of the Georgia Public Library Service (GPLS) Newsletter and also thanked staff for being open and providing a variety of essential services to patrons.
- IV. Adoption of Minutes
 1. **The Board voted unanimously to adopt the minutes of the November 16, 2020 Library Board meeting.**
 2. **The Board voted unanimously to adopt the minutes of the December 10, 2020 Library Board meeting.**
- V. Items to be discussed
 1. Cumming Library renovation
No action was taken.
 2. Award of contract for the standby natural gas generator bid
The Board voted unanimously to approve the contract for standby natural gas generator at the Cumming Library to S-D Solutions, LLC in the amount of \$102,963.32.
 3. Naming of future library on Fowler Road
The Board selected “Denmark Library” as the name of the future library. Four Board members were in favor and one Board member was opposed.

4. Extension of Families First Coronavirus Response Act (FFCRA) paid sick leave
The Board voted unanimously to extend FFCRA paid leave from January 1, 2021 through March 31, 2021, with the option to continue the extension if allowed by subsequent COVID-19 relief legislation.

- 4.5. Transfer from General Fund to Capital Projects Fund
The Board voted unanimously to change existing \$50,000 advance from the General Fund to the Capital Projects Fund (approved 3/18/19) to a transfer from the General Fund to the Capital Projects Fund in anticipation of the design and construction of FCPL's future library on Fowler Road.

5. Fiscal Year 2022 FCPL budget
The Board voted unanimously to approve the FCPL's Fiscal Year 2022 proposed budget as presented, including revenues of \$8,105,154, expenditures of \$8,263,931, reserves of \$247,900, and \$406,677 in budgetary fund balance.

6. Calendar Year 2022 County budget request
No action was taken on the 2022 County budget request. The Board decided without exception to take action at the March 15, 2021 meeting.

The Board voted unanimously to cancel the February 8, 2021 meeting subject to further information which would necessitate a meeting.

7. Financial report
No action was taken.

8. Public Services activities reports
No action was taken.

VI. General Discussion (*if needed*)
No discussion.

VII. Executive Session for Director's annual evaluation
The Board voted unanimously to enter Executive Session for the purpose of discussing personnel-related matters, as described in O.C.G.A. §50-14-3(b)(2).

The Board voted unanimously to close the executive session.

VIII. Reconvene the Meeting
The Board voted unanimously to return to open session.

IX. Further Items to be Discussed

1. Director's compensation
The Board voted unanimously to increase the Director's annual salary to \$125,000, retroactive to the first pay period of 2021.

X. Adjournment

The Board voted unanimously to adjourn the meeting at 7:30 p.m.

A full draft of minutes from this meeting will be posted to the FCPL website (www.forsythpl.org) upon completion.

The next regularly scheduled meeting of the Forsyth County Public Library Board of Trustees will be Monday, March 15, 2021 at 5:30 p.m. at the Sharon Forks Library, 2820 Old Atlanta Road, Cumming, GA 30041.