



Forsyth County Public Library Board of Trustees Minutes from January 20, 2021 Meeting

The Forsyth County Public Library Board of Trustees held its January meeting at the Sharon Forks Library on January 20, 2021. Present were Board members Mary Helen McGruder (Chairman), Kristin Morrissey, Tim Plotner, Kathy Thomas, and Christy Winters. Also present were Anna Lyle (Director), Holly Barfield, Jeff Fisher, Stephen Kight, Tricia Syler, and Nikki Watkins. Ashlyn Yule with the *Forsyth County News* was also present.

I. Call Meeting to Order

Mary Helen McGruder called the meeting to order at 5:30 p.m.

II. Adoption of Agenda

There was a motion by Mary Helen McGruder and a second by Christy Winters to adopt the Agenda as amended:

- Add Item #4.5. – Transfer from General Fund to Capital Projects Fund.

Motion carried unanimously, with all Board members present.

III. Announcements

Mary Helen McGruder congratulated FCPL on the Bookmobile being included in a cover story of the Georgia Public Library Service (GPLS) Newsletter and also thanked staff for being open and providing a variety of essential services to patrons.

IV. Adoption of Minutes

1. There was a motion by Kathy Thomas and a second by Tim Plotner to adopt the minutes of the November 16, 2020 Library Board meeting. Motion carried unanimously, with all Board members present.
2. There was a motion by Christy Winters and a second by Kristin Morrissey to adopt the minutes of the December 10, 2020 Library Board meeting. Motion carried unanimously, with all Board members present.

V. Items Discussed

1. Cumming Library renovation

Holly Barfield, IT and Facilities Manager, provided a brief presentation on planned upgrades to the Cumming Library that are part of the ongoing renovation project.

2. Award of contract for the standby natural gas generator bid

There was a motion by Mary Helen McGruder and a second by Christy Winters to approve the contract for standby natural gas generator at the Cumming Library to S-D Solutions, LLC in the amount of \$102,963.32. Motion carried unanimously, with all Board members present.

3. Naming of future library on Fowler Road

There was a motion by Kristin Morrissey and a second by Kathy Thomas to select "Denmark Library" as the name of the future library on Fowler Road. Motion carried with four Board members in favor (McGruder, Morrissey, Thomas, and Winters) and one Board member opposed (Plotner).

4. Extension of Families First Coronavirus Response Act (FFCRA) paid sick leave

There was a motion by Tim Plotner and a second by Kathy Thomas to extend FFCRA paid leave from January 1, 2021 through March 31, 2021, with the option to continue the extension if allowed by subsequent COVID-19 relief legislation. Motion carried unanimously, with all Board members present.

4.5. Transfer from General Fund to Capital Projects Fund

There was a motion by Mary Helen McGruder and a second by Kathy Thomas to change existing \$50,000 advance from the General Fund to the Capital Projects Fund (approved 3/18/19) to a transfer from the General Fund to the Capital Projects Fund in anticipation of the design and construction of FCPL's future library on Fowler Road. Motion carried unanimously, with all Board members present.

5. Fiscal Year 2022 FCPL budget

There was a motion by Tim Plotner and a second by Kristin Morrissey to approve FCPL's Fiscal Year 2022 proposed budget as presented, including revenues of \$8,105,154, expenditures of \$8,263,931, reserves of \$247,900, and \$406,677 in budgetary fund balance. Motion carried unanimously, with all Board members present.

6. Calendar Year 2022 County budget request

No action was taken on the 2022 County budget request. The Board decided without exception to take action at the March 15, 2021 meeting.

There was a motion by Mary Helen McGruder and a second by Kristin Morrissey to cancel the February 8, 2021 meeting subject to further information which would necessitate a meeting. Motion carried unanimously, with all Board members present.

7. Financial report

Nikki Watkins presented the FY2021 financial report for the period ending November 30, 2020.

8. Public Services activities reports

Stephen Kight presented the report on Public Services activities for November/December 2020.

VI. General Discussion (if needed)

No discussion.

VII. Executive Session (if needed)

There was a motion by Mary Helen McGruder and a second by Kristin Morrissey to enter into executive session for the purpose of discussing personnel-related matters, as described in O.C.G.A. §50-14-3(b)(2). Motion carried unanimously, with all Board members present.

There was a motion by Mary Helen McGruder and a second by Tim Plotner to close the executive session. Motion carried unanimously, with all Board members present.

VIII. Reconvene the Meeting

There was a motion by Mary Helen McGruder and a second by Tim Plotner to return to open session. Motion carried unanimously, with all Board members present.

IX. Further Items to be Discussed

1. Director's compensation

There was a motion by Mary Helen McGruder and a second by Kristin Morrissey to increase the Director's annual salary to \$125,000, retroactive to the first pay period of 2021. Motion carried unanimously, with all Board members present.

X. Adjournment

There was a motion by Mary Helen McGruder and a second by Tim Plotner to adjourn the meeting at 7:30 p.m. Motion carried unanimously, with all Board members present.

The next regularly scheduled meeting of the Forsyth County Public Library Board of Trustees will be Monday, March 15, 2021 at 5:30 p.m. at the Sharon Forks Library, 2820 Old Atlanta Road, Cumming, GA 30041.