



## **Forsyth County Public Library Board of Trustees Summary of Action Taken at February 10, 2020 Meeting**

The Forsyth County Public Library Board of Trustees held its February meeting at the Cumming Library on February 10, 2020 at 5:30 p.m.

Present were Board members Mary Helen McGruder (Chairman), Kristin Morrissey, Tim Plotner, and Christy Winters. Kathy Thomas was absent. The following is a summary of action taken at this meeting:

- I. Call Meeting to Order  
**Called to Order at 5:30 p.m.**
- II. Adoption of Agenda  
**The Board voted unanimously (with Ms. Thomas absent) to adopt the Agenda as amended:**
  - **Add Item #4 – Electric Vehicle Charging Stations**
- III. Announcements  
**There were no announcements.**
- IV. Adoption of Minutes  
**The Board voted unanimously (with Ms. Thomas absent) to adopt the minutes of the January 22, 2020 Library Board meeting.**
- V. Items to be discussed
  1. Compensation study  
**No action was taken.**
  2. Proposed Fiscal Year 2020 Budget Adjustments:  
**The Board voted unanimously (with Ms. Thomas absent) to increase Donations revenue and Materials expenses by \$5,000 to reflect a donation from Kares 4 Kids.**  
  
**The Board voted unanimously (with Ms. Thomas absent) to decrease Personnel expenses by \$33,500 and increase Operations expenses by \$33,500 to reupholster furniture at the Cumming Library.**  
  
**The Board voted unanimously (with Ms. Thomas absent) to decrease Personnel expenses by \$15,000 and increase Operations expenses by \$15,000 for a compensation study awarded to Evergreen Solutions, LLC as a sole source contractor.**

3. Calendar Year 2021 County budget request

Mary Helen McGruder was not present for this vote.

**The Board voted unanimously (with Ms. Thomas and Ms. McGruder absent) to approve the Library's Calendar Year 2021 County funding request as presented with an additional request for one full time Outreach Specialist in the amount of \$57,841.**

4. Electric Vehicle Charging Stations

Mary Helen McGruder returned to the meeting during this agenda item.

**No action was taken.**

VI. General Discussion *(if needed)*

**There was no discussion.**

VII. Executive Session for Director's annual evaluation

**The Board voted unanimously (with Ms. Thomas absent) to enter executive session for the purpose of discussing personnel-related matters, as described in O.C.G.A. §50-14-3(b)(2) and land acquisition matters, as described in O.C.G.A. §50-14-3(b)(1).**

**The Board voted unanimously (with Ms. Thomas absent) to close the executive session.**

VIII. Reconvene the Meeting

**The Board voted unanimously (with Ms. Thomas absent) to return to regular session.**

IX. Adjournment

**The Board voted unanimously (with Ms. Thomas absent) to adjourn the meeting at 7:14 p.m.**

A full draft of minutes from this meeting will be posted to the FCPL website ([www.forsythpl.org](http://www.forsythpl.org)) upon completion.

The next regularly scheduled meeting of the Forsyth County Public Library Board of Trustees will be Monday, March 16, 2020 at 5:30 p.m. at the Cumming Library, 585 Dahlonega Street, Cumming, GA 30040.