



Forsyth County Public Library Board of Trustees Minutes from February 10, 2020 Meeting

The Forsyth County Public Library Board of Trustees held its February meeting at the Cumming Library on February 10, 2020. Present were Board members Mary Helen McGruder (Chairman), Kristin Morrissey, Tim Plotner, and Christy Winters. Kathy Thomas was absent. Also present were Anna Lyle (Director), Holly Barfield, Jeff Fisher, Monica Hennings, Stephen Kight, Nikki Watkins, and other staff members.

I. Call Meeting to Order

Mary Helen McGruder called the meeting to order at 5:30 p.m.

II. Adoption of Agenda

There was a motion by Mary Helen McGruder and a second by Tim Plotner to adopt the Agenda as amended:

- Add Item #4 – Electric Vehicle Charging Stations.

Motion carried with four Board members in favor (McGruder, Morrissey, Plotner, and Winters) and one member absent (Thomas).

III. Announcements

There were no announcements.

IV. Adoption of Minutes

There was a motion by Tim Plotner and a second by Christy Winters to adopt the minutes of the January 22, 2020 Library Board meeting. Motion carried with four Board members in favor (McGruder, Morrissey, Plotner, and Winters) and one member absent (Thomas).

V. Items Discussed

1. Compensation study

Anna Lyle presented the Board with information regarding a potential compensation study conducted by an outside firm.

2. Proposed Fiscal Year 2020 budget adjustments

There was a motion by Tim Plotner and a second by Christy Winters to increase Donations revenue and Materials expenses by \$5,000 to reflect a donation from Kares 4 Kids. Motion carried with four Board members in favor (McGruder, Morrissey, Plotner, and Winters) and one member absent (Thomas).

There was a motion by Christy Winters and a second by Tim Plotner to decrease Personnel expenses by \$33,500 and increase Operations expenses by \$33,500 to reupholster furniture at the Cumming Library. Motion carried with four Board members in favor (McGruder, Morrissey, Plotner, and Winters) and one member absent (Thomas).

There was a motion by Mary Helen McGruder and a second by Kristin Morrissey to decrease Personnel expenses by \$15,000 and increase Operations expenses by \$15,000 for a compensation study awarded to Evergreen Solutions, LLC as a sole source contractor. Motion carried with four Board members in favor (McGruder, Morrissey, Plotner, and Winters) and one member absent (Thomas).

3. Calendar Year 2021 County budget request

Mary Helen McGruder left the meeting during this agenda item.

There was a motion by Kristin Morrissey and a second by Christy Winters to approve the Library's Calendar Year 2021 County funding request as presented with an additional request for one full time Outreach Specialist in the amount of \$57,841. Motion carried with three Board members in favor (Morrissey, Plotner, and Winters) and two members absent (Thomas and McGruder).

4. Electric Vehicle Charging Stations

Mary Helen McGruder returned to the meeting during this agenda item.

Anna Lyle informed the Board that FCPL parking lots are being considered by Forsyth County Government as potential pilot sites for placement of electric vehicle charging stations. The Board directed Ms. Lyle to ensure that specific issues are addressed.

VI. General Discussion (if needed)

No discussion.

VII. Executive Session for Director's annual evaluation

There was a motion by Mary Helen McGruder and a second by Tim Plotner to enter into executive session for the purpose of discussing personnel-related matters, as described in O.C.G.A. §50-14-3(b)(2) and land acquisition matters, as described in O.C.G.A. §50-14-3(b)(1). Motion carried with four Board members in favor (McGruder, Morrissey, Plotner, and Winters) and one member absent (Thomas).

There was a motion by Tim Plotner and a second by Christy Winters to close the executive session. Motion carried with four Board members in favor (McGruder, Morrissey, Plotner, and Winters) and one member absent (Thomas).

VIII. Reconvene the Meeting

There was a motion by Tim Plotner and a second by Christy Winters to return to open session. Motion carried with four Board members in favor (McGruder, Morrissey, Plotner, and Winters) and one member absent (Thomas).

IX. Adjournment

There was a motion by Tim Plotner and a second by Christy Winters to adjourn the meeting at 7:14 p.m. Motion carried with four Board members in favor (McGruder, Morrissey, Plotner, and Winters) and one member absent (Thomas).

The next regularly scheduled meeting of the Forsyth County Public Library Board of Trustees will be March 16, 2020 at 5:30 p.m. at the Cumming Library, 585 Dahlonega Street, Cumming, GA 30040.