



Forsyth County Public Library Board of Trustees Summary of Action Taken at January 22, 2020 Meeting

The Forsyth County Public Library Board of Trustees held its January meeting at the Cumming Library on January 22, 2020 at 6:00 p.m.

Present were Board members Mary Helen McGruder (Chairman), Kristin Morrissey, Tim Plotner, Kathy Thomas, and Christy Winters. (Ms. McGruder arrived at 6:04 p.m.) The following is a summary of action taken at this meeting:

- I. Call Meeting to Order
Called to Order at 6:02 p.m.
- II. Adoption of Agenda
The Board voted unanimously (with Ms. McGruder absent) to adopt the Agenda as presented.
- III. Announcements
There were no announcements.
- IV. Adoption of Minutes
The Board voted unanimously (with Ms. McGruder absent) to adopt the minutes of the November 18, 2019 Library Board meeting.
- V. Items to be discussed
 1. FY2019 Limited AUP Report – State Grants
The Board voted unanimously to accept the FY2019 Limited AUP Report— State Grants as presented.
 2. Proposed Fiscal Year 2020 Budget Adjustments
The Board voted unanimously to reduce State revenues and Materials expenses by \$19,704 due to a 4% state funding decrease.

The Board voted unanimously to increase Donations revenues and Operating expenses by \$3,000 for an additional donation from the FCPL Friends & Advocates.
 3. Cumming Library renovation
No action was taken.
 4. Library trends that impact revenue
No action was taken.

5. Fiscal Year 2021 FCPL budget
The Board voted unanimously to approve FCPL's Fiscal Year 2021 proposed budget as presented, including revenues of \$7,856,405, expenditures of \$7,968,670, reserves of \$239,100, and \$351,365 in budgetary fund balance.
6. Calendar Year 2021 County budget request
No action was taken.
7. World Languages Collection
The Board voted unanimously to approve the addition of collections in four additional languages (Marathi, Korean, French, and German) to the Library's materials collection, as well as the addition of youth materials in Tamil and Telugu.
8. Financial report
No action was taken.
9. Public Services activities reports
No action was taken.

VI. General Discussion (*if needed*)

- VII. Executive Session for Director's annual evaluation
The Board voted unanimously to enter Executive Session for the purpose of discussing personnel-related matters, as described in O.C.G.A. §50-14-3(b)(2).

The Board voted unanimously to close the executive session and return to regular session.

VIII. Reconvene the Meeting

IX. Further Items to be Discussed

1. Director's compensation
The Board voted unanimously to increase the Director's salary by 4%, retroactive to the second pay period of 2020, resulting in the following Director's compensation:

| | |
|---------------------------|------------|
| State-funded salary = | 81,472.00 |
| Locally-funded salary = | 38,876.80 |
| State-funded benefits = | 31,877.17 |
| Locally-funded benefits = | 11,625.64 |
| Total compensation = | 163,851.61 |

Adjustments in state funding may cause modest variations in total benefits costs and the distribution between state and local funding for salary and benefits, but the total salary amount should remain the same.

X. Adjournment

The Board voted unanimously to adjourn the meeting at 9:15 p.m.

A full draft of minutes from this meeting will be posted to the FCPL website (www.forsythpl.org) upon completion.

The next regularly scheduled meeting of the Forsyth County Public Library Board of Trustees will be Monday, February 10, 2020 at 5:30 p.m. at the Cumming Library, 585 Dahlonega Street, Cumming, GA 30040.