



## **Forsyth County Public Library Board of Trustees Summary of Action Taken at May 20, 2019 Meeting**

The Forsyth County Public Library Board of Trustees held its May meeting at the Cumming Library on May 20, 2019 at 5:30 p.m.

Present were Board members Tim Plotner (Chairman), Mary Helen McGruder, Kristin Morrissey, Kathy Thomas, and Christy Winters. The following is a summary of action taken at this meeting:

- I. Call Meeting to Order  
**Called to Order at 5:30 p.m.**
- II. Adoption of Agenda  
**The Board voted unanimously to adopt the Agenda as presented.**
- III. Announcements  
**Anna Lyle introduced the Library's new Materials Services Manager, Jeff Fisher, to the Board.**
- IV. Adoption of Minutes  
**The Board voted unanimously to adopt the minutes of the March 18, 2019 Library Board meeting.**
- V. Items to be discussed
  1. Library Board's Fiscal Year 2020 Schedule of Meetings  
**The Board voted unanimously to approve the Fiscal Year 2020 Library Board Schedule of Meetings as presented, with the exception of changing Tuesday, January 21, 2020 to Wednesday, January 22, 2020.**
  2. Signature authority of Library Director on behalf of the Library  
**The Board voted unanimously to give signature authority for all contracts and other documents to Anna Lyle, who holds the position of Director.**
  3. Update on bookmobile project  
**No action was taken.**
  4. Update on digitization of *Forsyth County News*  
**No action was taken.**
  5. Commitments of fund balance  
**The Board voted unanimously to uncommit \$60,000 of fund balance previously committed for IT Maintenance.**

**The Board voted unanimously to commit \$60,000 in fund balance for the local match for an MRR grant for the Cumming Library.**

**The Board voted unanimously to commit \$40,000 (anticipated FY2019 savings) in fund balance for an MRR grant for the Cumming Library.**

**The Board voted unanimously to commit \$36,000 in fund balance for the digitization of the *Forsyth County News*.**

6. Proposed Fiscal Year 2020 Budget Adjustment:  
**The Board voted unanimously to adjust State revenues to reflect new grant information from the Georgia Public Library Service, which includes a Personnel increase of \$7,467.52, a System Services increase of \$7,225.73 (used for Materials), and a Materials increase of \$14,667.75. Approval to increase Personnel expenses by \$7,467.52, and Materials expenses by \$21,893.48.**

7. Financial reports  
**No action was taken.**

8. Public Services activities reports  
**No action was taken.**

- VI. General Discussion (*if needed*)  
**No action was taken.**

- VII. Executive Session (*if needed*)  
**No Executive Session was held.**

- VIII. Adjournment  
**The Board voted unanimously to adjourn the meeting at 6:30 p.m.**

A full draft of minutes from this meeting will be posted to the FCPL website ([www.forsythpl.org](http://www.forsythpl.org)) upon completion.

The next regularly scheduled meeting of the Forsyth County Public Library Board of Trustees will be Monday, July 15, 2019 at 5:30 p.m. at the Cumming Library, 585 Dahlonega Street, Cumming, GA 30040.