



Forsyth County Public Library Board of Trustees Summary of Action Taken at November 12, 2018 Meeting

The Forsyth County Public Library Board of Trustees held its **November** meeting at the Cumming Library on November 12, 2018 at 5:30 p.m.

Present were Board members Tim Plotner (Chairman), Mary Helen McGruder, Kristin Morrissey, Kathy Thomas, and Christy Winters. The following is a summary of action taken at this meeting:

- I. Call Meeting to Order
Called to Order at 5:29 p.m.
- II. Adoption of Agenda
The Board voted unanimously to adopt the Agenda as presented.
- III. Announcements
Kristin Morrissey thanked the library staff for being a resource for a project the Parks and Recreation Foundation is considering.
- IV. Adoption of Minutes
The Board voted unanimously to adopt the minutes of the September 17, 2018 Library Board meeting.
- V. Items to be discussed
 1. Award of contract for landscape services
The Board voted unanimously to award the landscape services contract to TruCut Landscape Services for the period from December 1, 2018 to November 30, 2019, with the option to renew for two additional years, for the amount of \$49,542.64 annually.
 2. Fund Balance
No action was taken.
 3. Proposed Fiscal Year 2019 Budget Adjustments:
The Board voted unanimously to make the following adjustments to the Fiscal Year 2019 budget:
 - **Increase Donations revenues and Operations expenses by \$1,100 to reflect donations from FCPL Friends & Advocates for Staff Day and the 2019 Forsyth Reads Together event.**
 - **Increase State revenues and Operations expenses by \$13,008.40 to reflect a 2018 rollover Lib Tech grant.**
 - **Increase State revenues and Operations expenses by \$19,415.35 to reflect a FY2019 Lib Tech grant.**

4. Process for Library Director's evaluation
No action was taken.
 5. Financial reports
No action was taken.
 6. Public Services activities reports
No action was taken.
- VI. General Discussion (*if needed*)
Anna Lyle updated the Board on the status of the approval of the County budget. The Board discussed two upcoming library events:
- **April 17, 2019 (changed from April 9, 2019), An Evening with Martha Hall Kelly (Forsyth Reads Together)**
 - **April 30, 2019, volunteer appreciation reception.**
- VII. Executive Session (*if needed*)
No Executive Session was held.
- VIII. Adjournment
The Board voted unanimously to adjourn the meeting at 6:41 p.m.

A full draft of minutes from this meeting will be posted to the FCPL website (www.forsythpl.org) upon completion.

The next regularly scheduled meeting of the Forsyth County Public Library Board of Trustees will be Tuesday, January 22, 2018 at 5:30 p.m. at the Cumming Library, 585 Dahlonega Street, Cumming, GA 30040.