



Forsyth County Public Library Board of Trustees Minutes from June 8, 2017 Called Meeting

The Forsyth County Public Library Board of Trustees held a called meeting at the Jon McDaniel Administration Building on June 8, 2017. Present were Board members Mary Helen McGruder (Chairman), Bob Keller, Kristin Morrissey, and Tim Plotner. Jean Bowline was on an approved leave of absence. Also present were Anna Lyle (Director), Monica Hennings, Stephen Kight, Bobby Williams, and other staff members. Brent Pierce and Vivie Eccles from GreenbergFarrow and Tim Amerson, the Director of Facilities Planning for Forsyth County Schools, were also present.

I. Call Meeting to Order

Mary Helen McGruder called the meeting to order at 6:00 p.m.

II. Adoption of Agenda

There was a motion by Bob Keller and a second by Kristin Morrissey to adopt the Agenda as amended:

- Add Item #4 – Proposed Fiscal Year 2017 budget adjustment.

Motion carried with four Board members in favor (McGruder, Keller, Morrissey, and Plotner) and one member on an approved leave of absence (Bowline).

III. Items Discussed

1. Presentation of Master Plan for the Denmark/Fowler Road Property Site

There was a motion by Kristin Morrissey and a second by Tim Plotner to authorize the Library Director to take the steps necessary to acquire 7.07 acres on Fowler Road using Library Impact Fees at the price of \$108,000 per acre. Area to be purchased is shown on the exhibit presented by GreenbergFarrow. Motion carried with four Board members in favor (McGruder, Keller, Morrissey, and Plotner) and one member on an approved leave of absence (Bowline).

2. Library's Strategic Plan

There was a motion by Bob Keller and a second by Tim Plotner to approve the 2017 – 2022 Strategic Plan as recommended by the Strategic Planning Committee. Motion

carried with four Board members in favor (McGruder, Keller, Morrissey, and Plotner) and one member on an approved leave of absence (Bowline).

3. Loan from the General fund to the Capital Projects fund

There was a motion by Bob Keller and a second by Tim Plotner to authorize the staff to initiate interfund loan(s) from the General fund to the Capital Projects fund for cash flow purposes as needed for timely payment of invoices related to the Sharon Forks construction project. The loan(s) shall not exceed the total amount of outstanding construction invoice(s) and will be carried out in accordance with generally accepted accounting principles (GAAP). Approval is for the duration of the Sharon Forks construction project. Motion carried with four Board members in favor (McGruder, Keller, Morrissey, and Plotner) and one member on an approved leave of absence (Bowline).

4. Proposed Fiscal Year 2017 budget adjustment

There was a motion by Tim Plotner and a second by Kristin Morrissey to approve the transfer of \$61,583 from the Operations budget to the Materials budget if the contract for the previously approved (May 15, 2017) purchase of an automated materials handling system for the Cumming Library is not executed prior to fiscal year end. Motion carried with four Board members in favor (McGruder, Keller, Morrissey, and Plotner) and one member on an approved leave of absence (Bowline).

IV. Executive Session (if needed)

No Executive Session was held.

V. Adjournment

There was a motion by Kristin Morrissey and a second by Bob Keller to adjourn the meeting at 6:35 p.m. Motion carried with four Board members in favor (McGruder, Keller, Morrissey, and Plotner) and one member on an approved leave of absence (Bowline).

The next regularly scheduled meeting of the Forsyth County Public Library Board of Trustees will be Monday, July 17, 2017 at 5:30 p.m. at the [Hampton Park Library, 5345 Settingdown Road, Cumming, GA 30041](#).