



## Forsyth County Public Library Board of Trustees Summary of Action Taken at March 20, 2017 Meeting

The Forsyth County Public Library Board of Trustees held its March meeting at the Cumming Library on March 20, 2017 at 5:30 p.m.

Present were Board members Mary Helen McGruder (Chairman), Bob Keller, Kristin Morrissey, and Tim Plotner. Jean Bowline was absent. (Mr. Keller arrived at 5:35 p.m.) The following is a summary of action taken at this meeting:

- I. Call Meeting to Order  
**Called to Order at 5:30 p.m.**
- II. Adoption of Agenda  
**The Board voted unanimously to adopt the Agenda as amended:**
  - **Add Item #8 – Leave of absence for a Board Member.**
- III. Announcements  
**There were no announcements.**
- IV. Adoption of Minutes  
**The Board voted unanimously to adopt the minutes of the January 17, 2017 Library Board meeting.**
- V. Items to be discussed
  1. Uncollectable patron debt for 2013  
**The Board voted unanimously to write off \$39,210.12 in patron debt remaining from 2013.**
  2. Proposed Fiscal Year 2017 Budget Adjustments:  
**The Board voted unanimously to make the following adjustments to the Fiscal Year 2017 budget:**
    - **Increase Forsyth County revenues and Personnel expenses by \$95,500 to reflect award of 5% merit increase for eligible staff from Forsyth County Government.**
    - **Increase Other revenues by \$5,700 to reflect a donation from FCPL Friends and Advocates for the March 2018 Forsyth Reads Together (Gregory Maguire).**
    - **Transfer \$40,000 in Operations savings to Materials expenses.**
    - **Transfer \$50,000 in Personnel savings to Materials expenses.**

3. Proposed Fiscal Year 2018 budget  
**The Board voted unanimously to adopt FCPL's Fiscal Year 2018 proposed budget as presented, including revenues of \$6,218,283 expenditures of \$6,441,065, reserves of \$193,200, and \$415,982 in budgetary fund balance.**
  4. Proposed Calendar Year 2018 County budget request  
**Discussion led to a decision to revisit this item at a called meeting on April 10, 2017.**
  5. Financial reports  
**Discussion was held. No action was taken.**
  6. Sharon Forks Library construction project report  
**Discussion was held. No action was taken.**
  7. Public Services activities reports  
**Discussion was held. No action was taken.**
  8. Leave of absence for a Board Member  
**The Board voted unanimously to approve a three-month leave of absence for Board Member Jean Bowline, as provided for in the Bylaws for Forsyth County Public Library.**
- VI. General Discussion (*if needed*)  
**No action was taken.**
- VII. Executive Session (*if needed*)  
**No Executive Session was held.**
- VIII. Adjournment  
**The Board voted unanimously to adjourn the meeting at 7:00 p.m.**

A full draft of minutes from this meeting will be posted to the FCPL website ([www.forsythpl.org](http://www.forsythpl.org)) upon completion.

A called meeting will be held on Monday, April 10, 2017 at 8:30 a.m. at the Cumming Library, 585 Dahlonega Street, Cumming, GA 30040.

The next regularly scheduled meeting of the Forsyth County Public Library Board of Trustees will be Monday, May 15, 2017 at 5:30 p.m. at the Cumming Library, 585 Dahlonega Street, Cumming, GA 30040.