



Forsyth County Public Library Board of Trustees Minutes from January 17, 2017 Meeting

The Forsyth County Public Library Board of Trustees held its January meeting at the Cumming Library on January 17, 2017. Present were Board members Mary Helen McGruder (Chairman), Bob Keller, Kristin Morrissey, and Tim Plotner. Jean Bowline was absent. Also present were Anna Lyle (Director), Holly Barfield, Monica Hennings, Linda Kelly, Stephen Kight, Bobby Williams, and other staff members. Isabel Hughes with the *Forsyth County News* was also present.

Mary Helen McGruder called the meeting to order.

Approval of November 14, 2016 Library Board meeting minutes

There was a motion by Bob Keller and a second by Tim Plotner to approve the minutes of the November 14, 2016 Board meeting. Motion carried with four Board members in favor (McGruder, Keller, Morrissey, and Plotner) and one member absent (Bowline).

Discussion of proposed revision to Capital Assets policy

There was a motion by Tim Plotner and a second by Kristin Morrissey to approve the revised Capital Assets policy, effective January 17, 2017. Motion carried with four Board members in favor (McGruder, Keller, Morrissey, and Plotner) and one member absent (Bowline).

Discussion of proposed Fiscal Year 2017 budget adjustments

There was a motion by Bob Keller and a second by Tim Plotner to approve the following adjustments to the FY2017 budget:

- Approval to increase Forsyth County revenues and Materials expenses by \$35,000 to reflect an increase in funding from Forsyth County Government for Calendar Year 2017.
- Approval to increase Other revenues and Materials expenses by \$2,500 to reflect a donation from Literacy Forsyth to expand the adult emerging readers collection.

Motion carried with four Board members in favor (McGruder, Keller, Morrissey, and Plotner) and one member absent (Bowline).

Discussion of SPLOST VIII

Anna Lyle recommended that two new libraries be submitted to Forsyth County Government for consideration for the SPLOST VIII project list. The first priority would be a 32,000 sq. ft. library

in Southwest Forsyth on Fowler Road adjacent to Denmark High School. The second priority would be a 24,500 sq. ft. library in Northwest Forsyth at the Matt Community Park site.

There was a motion by Mary Helen McGruder and a second by Kristin Morrissey to approve the staff's recommendation regarding Library projects to submit to Forsyth County Government for consideration for the SPLOST VIII project list. Motion carried with four Board members in favor (McGruder, Keller, Morrissey, and Plotner) and one member absent (Bowline).

Other Business:

Library Financial Reports for November 2016

Anna Lyle presented the financial report for the period ending November 30, 2016.

Update on Sharon Forks Library construction project

Anna Lyle gave the Board an update on the progress of the construction project at the Sharon Forks Library.

November/December 2016 Public Services activities reports

Steve Kight presented the report on Public Services activities for November/December 2016.

Closed session for Director's annual evaluation

There was a motion by Bob Keller and a second by Tim Plotner to go into closed session to discuss personnel-related matters as described in O.C.G.A. §50-14-3(b)(2). Motion carried with four Board members in favor (McGruder, Keller, Morrissey, and Plotner) and one member absent (Bowline).

There was a motion by Bob Keller and a second by Tim Plotner to end the closed session. Motion carried with four Board members in favor (McGruder, Keller, Morrissey, and Plotner) and one member absent (Bowline).

There was a motion by Tim Plotner and a second by Bob Keller to return to open session. Motion carried with four Board members in favor (McGruder, Keller, Morrissey, and Plotner) and one member absent (Bowline).

There was a motion by Bob Keller and a second by Tim Plotner to increase the Director's salary by the same percentage awarded to other eligible employees for merit increases in 2017, with the percentage to be determined by the funding received from Forsyth County Government. Motion carried with four Board members in favor (McGruder, Keller, Morrissey, and Plotner) and one member absent (Bowline).

There was a motion by Bob Keller and a second by Kristin Morrissey to adjourn the meeting. Motion carried with four Board members in favor (McGruder, Keller, Morrissey, and Plotner) and one member absent (Bowline).

The next regularly scheduled meeting of the Forsyth County Public Library Board of Trustees will be March 20, 2017 at 5:30 p.m. at the Cumming Library, 585 Dahlonega Street, Cumming, GA 30040.