

Forsyth County Public Library Board of Trustees Summary of Action Taken at July 25, 2012 Meeting

The Forsyth County Public Library Board of Trustees held its July meeting at the Cumming Library Administrative Offices on July 25, 2012 at 5:30 p.m.

Present were Board members Mary Helen McGruder (Chairman), Bob Keller, Kristin Morrissey, and Tim Plotner. Ms. McGruder called the meeting to order. The following is a summary of action taken at this meeting:

Approval of May 16, 2012 Library Board Meeting Minutes.

Approval of certifications outlined in the document entitled *Certifications Regarding Debarment, Suspension and other Responsibility Matters; Drug-Free Workplace Requirements; Lobbying; Federal Debt Status; and Nondiscrimination.*

Approval of the revised Internet Acceptable Use and Safety Policy, effective 7/31/12.

Approval to give signature authority for all contracts and other documents to Jon McDaniel, who holds the position of Director.

Approval to close the library system all day on Monday, October 8, 2012 for the purpose of Library Staff Training Day.

Approval of the revised Purchasing Policy, effective immediately.

Approval to carry forward \$666.30 in Materials encumbrances from FY2012.

Approval to adjust State revenues to reflect new grant information from GPLS, which includes an increase of \$10,484.39 to budgeted amounts. This increase is comprised of a \$15,028.95 increase in the System Services grant (used for Materials), and a \$4,544.56 decrease in the State Personnel grant. Approval to utilize \$4544.56 in fund balance (to avoid reducing personnel expenditures) and to increase Materials expenditures by \$15,028.95.

Approval to increase Other revenues and Operations expenses by \$650 to reflect a donation from the FCPL Friends and Advocates.

Approval to increase Other revenues and Operations expenses by \$300 to reflect a donation from the FCPL Friends and Advocates.

Approval to increase Other revenues and Operations expenses by \$9,700 to reflect grants from the Forsyth County Arts Alliance for artwork at the Post Road Library.

A full draft of minutes from this meeting will be posted to the FCPL website (www.forsythpl.org) upon completion.

The next regularly scheduled meeting of the Forsyth County Public Library Board of Trustees will be Tuesday, September 25, 2012 at 5:30 p.m. at the Cumming Library, 585 Dahlonega Road, Cumming, GA 30040.