



## Forsyth County Public Library Board of Trustees Summary of Action Taken at July 19, 2021 Meeting

The Forsyth County Public Library Board of Trustees held its July meeting at the Sharon Forks Library on July 19, 2021 at 5:30 p.m.

Present were Board members Mary Helen McGruder (Chairman), Kristin Morrissey, Lisa Stortzum, Kathy Thomas, and Christy Winters. The following is a summary of action taken at this meeting:

- I. Call Meeting to Order  
**Called to Order at 5:30 p.m.**
- II. Adoption of Agenda  
**The Board voted unanimously to adopt the Agenda as presented.**
- III. Announcements  
**Mary Helen McGruder welcomed Lisa Stortzum as the new District 3 representative to the Library Board.**
- IV. Adoption of Minutes  
**The Board voted unanimously to adopt the minutes of the May 17, 2021 Library Board meeting.**
- V. Items to be discussed
  1. Activities Report  
**Stephen Kight, Deputy Director, introduced the Board to the library's new Programming Manager, Cleo Joyce.**
  2. Proposed Fiscal Year 2022 Budget Adjustments:  
**The Board voted unanimously to increase State revenues by \$49,336.27 to reflect the MRR grant (50/50) amount remaining from FY2021 and carry forward \$49,336.27 to reflect the local match encumbrance of the FY2021 MRR grant; approval to increase Operations expenditures by \$98,672.54 for the generator installation.**

**The Board voted unanimously to increase State revenues by \$300,793.90 to reflect the MRR repurposing grant (90/10) amount remaining from FY2021 and carry forward \$33,421.54 to reflect the local match encumbrance of the FY2021 MRR repurposing grant; approval to increase Operations expenditures by \$334,215.44 for the Cumming Upfit Phase 2 projects.**

**The Board voted unanimously to increase State revenues and Operations expenditures by \$100,000 to reflect the MRR emergency grant (100/0) amount remaining from FY2021.**

**The Board voted unanimously to increase State revenue and Operations expenses by \$122,000 to reflect the FY2022 MRR grant for the replacement of HVAC units at Hampton Park and Cumming libraries.**

**The Board voted unanimously to use \$122,000 in fund balance as matching funds for the FY2022 MRR grant for the replacement of HVAC units at Hampton Park and Cumming libraries; approval to increase Operations expenses by \$122,000.**

**The Board voted unanimously to carry forward \$59,900.54 in Operations encumbrances for furniture for Cumming Upfit (\$58,629.84) and supplies (\$1,270.70) from FY2021.**

**The Board voted unanimously to carry forward \$3,768.72 in Materials encumbrances from FY2021.**

**The Board voted unanimously to adjust State revenues to reflect new grant information from Georgia Public Library Service, which includes a Personnel increase of \$2,030 and a Materials increase of \$26,123. Approval to increase Materials expenses by \$26,123. (\$2,030 in Personnel expenses is already in the budget.)**

**The Board voted unanimously to increase Donations revenue and Materials expenses by \$500 to reflect a donation from the Lanier Forsyth Rotary Club for books in honor of Rotary speakers.**

3. Financial report  
**No action was taken.**
4. Presentation by Craig Gaulden Davis Architecture  
**No action was taken.**
5. Presentation by McMillan Pazdan Smith Architecture  
**No action was taken.**
6. Board deliberation and possible decision regarding award of RFP for professional architectural services for the future Denmark Library  
**The Board voted unanimously to award the professional architectural services contract to McMillan Pazdan Smith Architecture in the amount of \$568,800, pending final approval by the Forsyth County Board of Commissioners.**

VI. General Discussion *(if needed)*

**The Board voted unanimously to change the Forsyth County Public Library Board of Trustees September meeting from Monday, September 20, 2021 to Monday, September 27, 2021.**

VII. Executive Session *(if needed)*

**No Executive Session was held.**

VIII. Adjournment

**The Board voted unanimously to adjourn the meeting at 7:40 p.m.**

A full draft of minutes from this meeting will be posted to the FCPL website ([www.forsythpl.org](http://www.forsythpl.org)) upon completion.

The next regularly scheduled meeting of the Forsyth County Public Library Board of Trustees will be Monday, September 27, 2021 at 5:30 p.m. at the Cumming Library, 585 Dahlonega Street, Cumming, GA 30040.