

*Minutes of Regular Meeting  
Board of Trustees, Chicago Ridge Public Library  
August 9 2021*

***CALL TO ORDER AND ROLL CALL***

President Fitzgerald called the meeting to order at 7:00 p.m. Responding to roll call were Trustees Fletcher, Grabinski, Janik, Pawlowski, Sujak, and Werley. Also present was Director Dana Wishnick.

***AUDIENCE TO VISITORS***

No Audience to Visitors.

***APPROVAL OF MINUTES***

President Fitzgerald called for additions or corrections to the Minutes of the Regular Meeting of July 12, 2021.

It was moved by Trustee Janik and seconded by Trustee Werley.

- ❖ THAT THE MINUTES OF THE REGULAR MEETING OF JULY 12, 2021 BE APPROVED

AYES.....	Fitzgerald, Fletcher, Grabinski, Janik, Pawlowski, Sujak, and Werley
NAYS.....	None
ABSENT.....	None
ABSTAIN.....	None

***FINANCIAL REPORTS AND APPROVAL OF BILLS***

It was moved by Trustee Grabinski and seconded by Trustee Janik.

- ❖ THAT THE JULY 2021 INCOME STATEMENT AND BALANCE SHEET BE APPROVED

AYES.....	Fitzgerald, Fletcher, Grabinski, Janik, Pawlowski, Sujak, and Werley
NAYS.....	None
ABSENT.....	None
ABSTAIN.....	None

It was moved by Trustee Grabinski and seconded by Trustee Janik.

❖ THAT THE AUGUST 2021 CLAIMS LIST IN THE AMOUNT OF \$106,188.29 BE APPROVED

AYES..... Fitzgerald, Fletcher, Grabinski, Janik, Pawlowski, Sujak, and Werley  
NAYS..... None  
ABSENT..... None  
ABSTAIN..... None

***COMMUNICATIONS***

The Library received many positive Google reviews and comment cards.

Youth Services received their PNG Grant award letter.

RAILS will be hosting a Trustee Online Roundtable on Wednesday, August 11th to discuss succession planning for libraries.

***DIRECTOR’S REPORT***

Director Wishnick completed her annual self-evaluation; the board will need to schedule a meeting for the review.

Administrative Manager Lies reached out to Public Works and they will stripe the parking lines. The sidewalk repair and striping should begin in the next few weeks.

Property taxes are usually due August 1st, however, Cook County Treasurer anticipates bills will be mailed out mid August with a due date of October 1st.

In accordance with the new CDC guidelines, as of July 30th the library is requiring masks for all staff and visitors regardless of vaccination status.

The library staff and Trustee Stan Pawlowski manned the RidgeFest ticket booth on Friday, July 23rd.

A photographer visited the library on July 27th for a Google 360 photoshoot. The photos will be processed and then added to the Library’s Google profile page.

Youth Services has received their 8th PNG Grant.

Summer reading numbers for both Adult and Youth Services were very strong and both departments are ready to start Fall programming.

***COMMITTEE REPORTS***

No Committee Reports at this time.

***UNFINISHED BUSINESS***

No Unfinished Business at this time.

***NEW BUSINESS***

Cyber Insurance is up for renewal.

It was moved by Trustee Pawlowski and seconded by Trustee Grabinski

- ❖ THAT THE CYBER RISK INSURANCE RENEWAL POLICY IN THE AMOUNT \$2,159.00 BE APPROVED

AYES.....	Fitzgerald, Fletcher, Grabinski, Janik, Pawlowski, Sujak, and Werley
NAYS.....	None
ABSENT.....	None
ABSTAIN.....	None

The Internet Policy has been revised. The change includes a filtering policy. Previously the board followed ALA’s recommendation not to filter to adhere to the 1st Amendment rights. The library would filter only known pornography sites, which viewing of is already disallowed, and is confident it won’t infringe on 1st Amendment rights. The library would be eligible for federal/state grant funds for eRate, computers, and internet.

It was moved by Trustee Pawlowski and seconded by Trustee Grabinski

- ❖ THAT THE INTERNET POLICY BE APPROVED

AYES.....	Fitzgerald, Fletcher, Grabinski, Janik, Pawlowski, Sujak, and Werley
NAYS.....	None
ABSENT.....	None
ABSTAIN.....	None

The Trustees need to meet to conduct the Director evaluation. Administrative Lies will be on vacation during the regular September meeting. Tentative date of Monday, September 27th is scheduled, Administrative Lies will reach out to confirm.

A few staff members inquired about changing the operating hours on Sundays when the library is open. Director Wishnick will look into the statistics of weekend usage.

***TRUSTEE COMMENTS***

There were a few issues with the Blessings Box and a few statements online about the box not being filled during the RidgeFest due to carnival workers taking the food. It was reiterated that the library's position is anyone is welcome to take from the little food pantry, it is a judgement free zone.

***ADJOURNMENT***

There being no objections; the meeting was adjourned 8:21 p.m.

Respectfully submitted,

X

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Brittany Lies  
Administrative Manager

X

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Stan Pawlowski  
Secretary