

**Carmel Clay Public Library
Minutes of the Board of Trustees Meeting
August 26, 2024**

**Board Room
5:30 p.m.**

Present: President Ranj Puthran, Vice President Stephanie Kim, Secretary; Treasurer Ije Dike-Young; Members Rosie Foulke, Anne Poindexter, John Williams; Director Bob Swanay; Assistant Director Beth Meyer; Manager Christy Walker

Guests: Carrie Woodard

CALL TO ORDER/WELCOME

President R. Puthran called the meeting to order at 5:30 p.m. All in attendance were welcomed. R. Puthran added Run 317 discussion to the agenda under New Business.

AGENDA

A. Poindexter moved to adopt the agenda, seconded by S. Kim, and the motion carried unanimously.

CONSENT AGENDA

The consent agenda included minutes of the July 22, 2024 Board of Trustees meeting and the Claims and Warrants.

A. Poindexter moved to approve the consent agenda, seconded by S. Kim, and the motion carried unanimously.

ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the consent agenda.

TRUSTEE LIAISON REPORT

There were no reports.

DIRECTOR'S REPORT

B. Swanay added to the Director's Report that I. Dike-Young has been working with Baker Tilly on a tax credit through the Inflation Reduction Act relating to our solar panels. The application will be sent in soon. The application process was extensive. We stand to get a credit of around \$150,000 as direct pay.

B. Swanay stated he has received a formal request for reconsideration for a book in the library collection. The book is *Irreversible Damage, The Transgender Craze Seducing Our Daughters* by Abigail Shrier. Policy dictates that B. Swanay writes a response within six weeks. He has a draft and will be sending it soon. We will see if the person wants to appeal, but B. Swanay recommends keeping the book in the collection.

B. Swanay thanked John Williams for speaking at the All-Staff Meeting.

Minutes of the Board of Trustees Meeting

August 26, 2024

Page 2

A. Poindexter moved to approve the Director's Report, seconded by J. Williams, and the motion carried unanimously.

STAFF REPORTS

There were no staff reports.

RENOVATION UPDATE

B. Swanay stated the Building and Grounds Committee just met. The work on the shades is complete. The landscaping is almost complete. We are waiting for some additional plantings in the fall when the weather cools. There was discussion on the boiler system. There is still an issue with the way the boilers are performing relating to the three-way valve. We are hoping to resolve the issue before winter. It could be a programming issue with the equipment. We want everything to function at peak efficiency. B. Swanay stated that we are still working on the hot water issue. Some areas take a long time to get hot water. A full flush will be done to see if that solves the problem, but we are talking with other firms to get their opinions on the issue.

OLD BUSINESS

There was no old business addressed.

NEW BUSINESS

Resolution 10-2024: Commitment to Join Indiana State Consortium for Public Library Internet Access

A. Poindexter moved to approve Resolution 8-2024, seconded by R. Foulke, and the motion carried unanimously.

2025 Holidays and Closures

A. Poindexter moved to approve the 2024 Holidays and Closures, seconded by J. Williams, and the motion carried unanimously.

2025 Board of Trustees Meeting Dates

A. Poindexter moved approval of the 2025 Board of Trustees Meeting dates, seconded by R. Foulke, and the motion carried unanimously.

Meeting Room Policy Updates – B. Swanay stated that some areas of the Meeting Room Policy needed clarification. Johnna Mishelow provided several suggestions based on experience of the reservation process over the past year. The policy is working overall. There are just some minor tweaks that would improve the policy. Those suggestions are highlighted in the board packet. There was discussion regarding the policy.

A. Poindexter moved approval of the Meeting Room Policy, seconded by S. Kim, and the motion carried unanimously.

**Minutes of the Board of Trustees Meeting
August 26, 2024**

Page 3

Resolution 9-2024: Authorizing Investment of Public Funds – I. Dike-Young explained that this is an annual resolution that allows us to invest in CDs that have not been previously approved by the board.

A Poindexter moved to approve Resolution 9-2024: Authorizing Investment of Public Funds, seconded by J. Williams, and the motion carried unanimously.

Draft of 2025 Budget – I. Dike-Young provided a draft of the 2025 budget so board members can review before the public hearing. The budget will be increased by 4 percent, but we do not plan to spend the entire budget. We have advertised the public hearing on Gateway. Then, once we have the public hearing, we will adopt the budget in October. The 2024 original budget shows total revenue as we thought it would be in 2024. That has since been revised. As opposed to 10.8 million, we are projecting 11.4 million in revenue for 2024; therefore, we will have a larger surplus than anticipated.

Run 317 – B. Swanay stated the Run 317 Race next Thursday night is in the Village of West Clay. The start and the finish are right by the library. The race will make some of the roads inaccessible, including Horseferry Road. In addition, a lot of parking and street parking will be blocked off. B. Swanay suggested closing the branch early. It was decided the branch would close at 5:00 pm on Thursday.

A. Poindexter moved to approve the early closing of the branch during Run 317, seconded by R. Foulke, and the motion carried unanimously.

ADJOURN

R. Puthran adjourned the meeting at 6:09 p.m.

Ranj Puthran, President
Board of Trustees

/jrm