

**Carmel Clay Public Library
Minutes of the Board of Trustees Meeting
July 22, 2024**

**Board Room
5:30 p.m.**

Present: Vice President Stephanie Kim, Secretary Casey Wilson; Treasurer Ije Dike-Young; Members Rosie Foulke, Anne Poindexter, John Williams, Xiao Ou Yuan; Director Bob Swanay; Managers Lisa Dick, Christy Walker; Foundation Director Elizabeth Hamilton

Guests: Ann O'Hara, Marc Griffith, Micah Abbott

CALL TO ORDER/WELCOME

Vice President S. Kim called the meeting to order at 5:29 p.m. All in attendance were welcomed.

AGENDA

A. Poindexter moved to adopt the agenda, seconded by R. Foulke, and the motion carried unanimously.

CONSENT AGENDA

The consent agenda included minutes of the June 24, 2024 Board of Trustees meeting and the Claims and Warrants.

A. Poindexter moved to approve the consent agenda, seconded by J. Williams, and the motion carried unanimously.

ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the consent agenda.

TRUSTEE LIAISON REPORT

There were no reports.

DIRECTOR'S REPORT

B. Swanay said that he had nothing to add to the Director's Report. He said that the school had an arborist coming out to evaluate the tree by the parking garage to see if it can be saved after half of the tree fell.

C. Wilson moved to approve the Director's Report, seconded by R. Foulke, and the motion carried unanimously.

STAFF REPORTS

L. Hamilton provided information on the 2024 Guided Leaf Luncheon and Authors' Evening event fundraiser.

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RENOVATION UPDATE

M. Griffith provided a renovation update stating that he had spoken with Tyler Barker. Tyler has the hardware for the Community Room which should be put on tomorrow. The color match for the wood panels has arrived. The holes will be filled tomorrow. There will be blocking done as well for the shades in the Reading Room. M. Griffith has another engineering firm providing a second opinion on the hot water issues. There will be a landscaping meeting later in the week. B. Swanay stated he would like to schedule a Building and Grounds Committee meeting before the August board meeting.

OLD BUSINESS

There was no old business addressed.

NEW BUSINESS

Resolution 8-2024: Annual Review of Non-Resident Fee

A. Poindexter moved to approve Resolution 8-2024, seconded by J. Williams, and the motion carried unanimously.

RFQ for Owner's Representation for West Branch – B. Swanay stated there is one amendment to the RFQ for Owner's Representation. A technical review committee will score the proposals will be changed to eliminate the word "technical." There is not a technical review committee because we have not made the decision to go under the design build. A review committee will be needed to score the proposals. B. Swanay suggested one board member from the Building and Grounds Committee to be on the review committee. Then those scores can go to the Building and Grounds Committee. X. Yuan volunteered to help score the proposals.

A. Poindexter moved to approve the RFQ for Owner's Representation with the correction, seconded by J. Williams, and the motion carried unanimously.

ADJOURN

S. Kim adjourned the meeting at 5:57p.m.

Casey Wilson, Secretary
Board of Trustees

/jrm