

**Carmel Clay Public Library
Minutes of the Board of Trustees Meeting
January 24, 2022**

**Monon Community Center
5:30 p.m.**

Present: President Patti Napier, Vice President Ranj Puthran, Treasurer Ije Diké-Young, Secretary Casey Wilson; Members Jim Garretson, John Williams via Zoom, Xiao Ou Yuan; Director Bob Swanay; Assistant Director Beth Meyer; Manager Lisa Dick

Guests: Marc Griffith, Daniel Fleming

CALL TO ORDER/WELCOME

President P. Napier called the meeting to order at 5:32 p.m. All in attendance were welcomed.

AGENDA

R. Puthran moved to adopt the agenda, seconded by C. Wilson, and the motion carried unanimously.

CONSENT AGENDA

The consent agenda included Minutes from December 21, 2021, Board of Trustees meeting and Veridus Construction Update minutes.

R. Puthran moved to approve the consent agenda, seconded by C. Wilson, and the motion carried unanimously.

ITEMS REMOVED FROM CONSENT AGENDA

No items were removed from the consent agenda.

DIRECTOR'S REPORT

B. Swanay added that X. Yuan and he were contacted by the city of Carmel to inform them that they will be on the agenda for the annual library presentation on Monday, February 7, 2022, at 6:00 p.m. B. Swanay plans to review the 2021 year and present an update on the renovation/expansion project.

S. Kim moved to approve the Director's Report, seconded by X. Yuan, and the motion carried unanimously.

CLAIMS AND WARRANTS

I. Diké-Young referred to the monthly report stating that revenues collected were about 98 percent of our projection. They stayed flat from 2020, but we expected that. Our interest earnings were less than expected. In terms of expenditures, we spent about 80 percent of our budget excluding the renovation/expansion. That is in line with last year when we spent about 82 percent of our budget. For the year we had a surplus in the operating fund of 2.2 million, and 900,000 was transferred from the operating fund to the rainy day fund. I. Diké-Young said we plan to spend down cash in 2022 for the renovation cost. We allocated 11 million last year.

S. Kim moved to receive the financial report, seconded by X. Yuan, and the motion carried unanimously.

Minutes of the Board of Trustees Meeting
January 24, 2022
Page 2

I. Diké-Young stated that the payroll for December was more than usual due to the bonuses.

R. Puthran moved to approve the bills list, seconded by X. Yuan, and the motion carried unanimously.

TRUSTEE LIAISON REPORTS

There were no reports.

STAFF REPORTS

There we no staff reports.

RENOVATION UPDATE

Marc Griffith with Veridus included an update of the renovation and expansion project. This summary is included as a separate document.

OLD BUSINESS

P. Napier referred to the roundabout documents included in the board packet. It is planned that the board vote on this action item. B. Swanay summarized that at the meeting on January 3, it was verified that there will be crossing guard attendants at both lighted crosswalks along Main Street after school, which was a safety concern of the board. In addition, the city is providing additional lighting on the road and crosswalks. Additional lighting will help with the safety of pedestrians. It was agreed that if there were any future concerns the group would meet to discuss. The city is planning to put cameras on the roundabout to monitor remotely. B. Swanay stated his opinion is that this issue has been taken as far as we can and that we have been effective in addressing the concerns we had. At this point, B. Swanay recommends the board approve the roundabout proposal. Regarding the timeline, M. Griffith thinks that it will be a two-part project. The roundabout on Lexington will be done at a later date. Richland and Main will be done first.

R. Puthran moved to deed the public right-of-way for the roundabout to the city as stated in the provided documents, seconded by X. Yuan, and the motion carried unanimously.

B. Swanay will ask the city about the art intended for the roundabout at Richland and Main.

NEW BUSINESS

P. Napier stated the purpose of Resolution 1-2022 is to update the PNC credit card giving I. Diké-Young authority to make changes.

R. Puthran moved to approve Resolution 1-2022 Extensions of Credit and Incumbency Certificate, seconded by X. Yuan, and the motion carried unanimously.

**Minutes of the Board of Trustees Meeting
January 24, 2022
Page 3**

B. Swanay added that he attended the Hamilton County Commissioners' meeting, and Anne Poindexter was appointed to the library board. Anne Poindexter plans to attend the February board meeting.

ADJOURN

P. Napier adjourned the meeting at 6:00 p.m.

Casey Wilson, Secretary
Board of Trustees

/jrm