

# **Social Software Policy for Calcasieu Parish Public Library Users**

## **Policy**

Calcasieu Parish Public Library offers informational blogs, and other social software tools for educational, cultural, civic and recreational purposes. CPPL social software tools provide a limited (or designated) public forum to facilitate the sharing of ideas, opinions and information about library-related subjects and issues. Library social software is intended to create a welcoming and inviting online space where library users will find useful and entertaining information and can interact with library staff and other library users. Comments are moderated by library staff and the library reserves the right to remove comments that are unlawful or off topic (not library-related subjects and issues).

Posts containing the following are against library rules or unlawful and will be deleted before posting or removed by library staff:

- Copyright violations
- Off topic comments
- Commercial material/spam
- Duplicated posts from the same individual
- Obscene posts
- Specific and imminent threats
- Libelous comments
- Images

This list is illustrative and not exclusive. Off topic comments, as defined above, shall be subject to removal.

**By choosing to comment you agree to these rules.**

## **Definition of Social software**

Social software is defined as any web application, site or account offered by the library that facilitates the sharing of opinions and information about library related subjects and issues.

Social software includes such formats as blogs, listservs, websites, social network pages or posts to community reviews and patron ratings of library materials.

**Rules for commenting**

Protect your privacy. Do not post personally identifying information. Young people under age 18, especially, should not post information such as last name, school, age, phone number, address.

## **Comment guidelines**

1. Calcasieu Parish Public Library offers informational blogs, and other social software tools for educational, cultural, civic and recreational purposes. CPPL social software tools provide a limited (or designated) public forum to facilitate the sharing of ideas, opinions and information about library-related subjects and issues. Library social software is intended to create a welcoming and inviting online space where library users will find useful and entertaining information and can interact with library staff and other library users.
2. Comments are moderated by the Calcasieu Parish Public Library. The Library reserves the right to remove unlawful or off-topic comments. In order to protect your privacy, refrain from posting personally identifying information. Posting of images is not permitted. All comments must conform to the [CPPL Social Software Policy](#).
3. By registering and submitting a comment, you agree to the comment policy.

## **Disclaimer**

Opinions expressed in social networking software within the Calcasieu Parish Public Library website, except as specifically noted, are those of the individual authors. Views presented do not necessarily represent the views or policies of, or endorsement by, Calcasieu Parish Public Library.