

**Calcasieu Parish Public Library
LIBRARY SERVICES, RESOURCES, & POLICIES COMMITTEE
MINUTES**

301 West Claude Street

September 5, 2019

2:00 PM

Present

Mrs. Willie Mount, Chair
Mrs. Mrs. Michelle McInnis
Mrs. Laura Richardson
Dr. Dale Schanz

Absent

Also: Ms. Marjorie Harrison, Library Director; Mrs. Kayla Booth, Library Associate II, Collection Management; Mr. Michael Broussard, Systems Librarian; Ms. Malak Chabkoun, System Trainer; Mrs. Jayme Champagne, Outreach Librarian; Mrs. Christy Comeaux, Public Information Officer; Mrs. Peggy Dupuis, Business Office Associate; Mrs. Pamela B. Edwards, Associate Librarian for Public Services; Mrs. Missi Felio, Webmaster; Mrs. Loretta Gharst, Associate Librarian for Collections and Computing; Mrs. Felicia Oliver, Epps Memorial Branch Manager; Mr. Cornell Thomas, Iowa Branch Manager; Ms. Angela Stutes, Human Resources Director, and Ms. Karen Daigle, Recorder.

1. Call to Order – Mrs. Willie Mount, Chair
2. Adoption of Agenda
**A MOTION WAS MADE BY DR. SCHANZ, SECONDED BY MRS. MCINNIS, TO ADOPT THE AGENDA AS PRESENTED.
THE MOTION PASSED UNANIMOUSLY**

3. Public Comments of Items on Agenda – there were no public comments

4. Presentation of the draft Circulation Policy and consideration to recommend the policy to the Board for approval – Ms. Harrison introduced the present members of the Circulation Policy Committee and the Fine Free Committee. She went over the draft Circulation Policy, including the introduction of a fine free model which meets Goal 2.3 of the Strategic Plan; Explore the feasibility of eliminating fines for overdue materials.

**A MOTION WAS MADE BY MRS. MCINNIS, SECONDED BY MRS. RICHARDSON, FOR THE COMMITTEE TO RECOMMEND TO THE BOARD, APPROVAL OF THE DRAFT CIRCULATION POLICY.
THE MOTION PASSED UNANIMOUSLY**

There were no public comments.

5. Anything else to come before the committee – there was nothing else.

Mrs. Mount commended Marjorie and her team, expressing her amazement at the group, individually and as a group. She stated, "Year after year you are making a difference; contributing good thoughts and good ideas and we are lucky to have all of you here, in our library system. We all, as a committee, thank you very much".

6. Adjournment
THE MEETING WAS ADJOURNED BY GENERAL CONSENSUS.

The meeting adjourned at 2:24 p.m.

There were no public comments.

ACCEPTED:

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Marjorie Harrison, Secretary

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