

**Calcasieu Parish Public Library
BOARD OF TRUSTEES
BUILDINGS AND PROPERTIES COMMITTEE
MINUTES**

301 West Claude Street

January 7, 2019

9:30 a.m.

The Buildings and Properties Committee of the Calcasieu Parish Library BOARD OF CONTROL met on Monday, January 7, 2019, at 9:30 a.m., at the Central Library. Mr. Anthony Zaunbrecher, Chairman, presided.

Present	Absent
Mr. Anthony Zaunbrecher, Chairman	None
Mr. Paul Arnold	
Mrs. Willie Mount	
Mr. Brent Cating, Board President	
Mr. E. Brent Washington, Board President-Elect	

Also: Ms. Marjorie Harrison, Library Director; Mr. David Comeaux, Recorder; Mrs. Karen Daigle, Recorder-in-Training; Mrs. Peggy Dupuis, Business Manager; and Mrs. Pamela B. Edwards, Associate Librarian for Public Services.

1. Call to Order – Mr. Zaunbrecher, Chairman.
2. Capital One Buildings Update – Ms. Harrison reported that the sale was finalized for all three Capital One buildings; however, we do not have the keys at this time. Facilities staff will add the three buildings to the weekly maintenance rotation.
3. Proposal to committee to partner with the city for a library presence at Port Wonder – Ms. Harrison presented staff ideas and examples of how other libraries around the country partnered with similar projects (see attached title *CPPL and Port Wonder Ideas*).
After discussion, the Committee agreed that the library would like to be involved in the project and create a Louisiana-themed, science-based, technology/creative/maker center that is appropriate and appealing to people of all ages; but, at this time, the Committee does not have enough information to commit to the project. Further, the Committee directed Ms. Harrison to:
 - a. Contact the library's Legal Counsel for an opinion on the extent of the library's participation and the legal documents needed for the Library to participate; and
 - b. Contact City of Lake Charles staff, and the Project Manager for clarification and additional information on their plans for the library's involvement in the project.
4. Anything else to come before the committee – there was no additional business.

A MOTION WAS MADE BY MRS. MOUNT, SECONDED BY MR. ARNOLD, TO ADJOURN THE MEETING. THE MOTION PASSED UNANIMOUSLY.

There were no public comments.

The meeting adjourned at 10:53 a.m.

APPROVED:


Marjorie Harrison, Secretary