

**Calcasieu Parish Public Library
BOARD OF TRUSTEES
PERSONNEL COMMITTEE
MINUTES**

301 West Claude Street

August 16, 2018

10:00 a.m.

The Personnel Committee of the Calcasieu Parish Public Library BOARD OF CONTROL met on Thursday, August 16, 2018, at 10:00 a.m. at the Central Library. Mrs. Willie Mount, Chair, presided.

Present
Mrs. Willie Mount, Chair
Mr. Brent Cating
Mrs. Laura Richardson
Dr. Dale Schanz

Absent
Ms. Alice Danclar

Also: Ms. Marjorie Harrison, Library Director; Mrs. Peggy Dupuis, Business Manager; Ms. Angela Stutes, Human Resources Director; and Ms. Cathy Frank, Recorder.

1. Call to Order – Mrs. Mount, Chair
2. Compensation Plan
 - a. Consideration of proposed pay increase (Employee Manual 5.2 A-Compensation)
 - i. Implement a 3% pay increase for all employees effective January 1, 2019.

No member of the public made a comment.

A MOTION WAS MADE BY MRS. LAURA RICHARDSON AND SECONDED BY DR. DALE SCHANZ, TO RECOMMEND TO THE FINANCE COMMITTEE TO IMPLEMENT A THREE PERCENT (3%) PAY INCREASE FOR ALL EMPLOYEES EFFECTIVE JANUARY 1, 2019. THE MOTION PASSED UNANIMOUSLY.

- ii. Shift the Pay Structure 2% effective January 1, 2019 (see attached).

No member of the public made a comment.

A MOTION WAS MADE BY MRS. LAURA RICHARDSON AND SECONDED BY DR. DALE SCHANZ, TO RECOMMEND TO THE FINANCE COMMITTEE TO SHIFT THE PAY STRUCTURE TWO PERCENT (2%) EFFECTIVE JANUARY 1, 2019 (SEE ATTACHED). THE MOTION PASSED UNANIMOUSLY.

No member of the public made a comment.

A MOTION WAS MADE BY MS. ALICE DANCLAR AND SECONDED BY DR. DALE SCHANZ, TO ADJOURN THE MEETING. THE MOTION PASSED UNANIMOUSLY.

No member of the public made a comment

Adjournment

The meeting adjourned at 10:25 a.m.

APPROVED:


Marjorie Harrison, Secretary