

**Calcasieu Parish Public Library  
BOARD OF CONTROL  
BUILDINGS AND PROPERTIES COMMITTEE  
REPORT**

301 West Claude Street

August 21, 2017

10:30 a.m.

The Buildings and Properties Committee of the Calcasieu Parish Public Library BOARD OF CONTROL met on Monday August 21, 2017 at 10:30 a.m. at the Central library. Mr. Anthony Zaunbrecher, Chairman, presided.

**Present**

Mr. Paul Arnold, President  
Mr. Anthony Zaunbrecher, Chairman  
Ms. Amanda White  
Mr. Brent Cating

**Absent**

Mrs. Willie Mount

Also Ms. Marjorie Harrison, Library Director; Mrs. Pamela B. Edwards, Associate Librarian for Public Services; Mrs. Peggy Dupuis, Business Manager; Mr. Cornell Thomas, Manager, Iowa Library; Mrs. Janet Jordy, Manager, DeQuincy and Starks Libraries; Mr. Jared Lessard, Manager, Fontenot Memorial Library; Ms. Cathy Frank, Recorder

Call to Order – Mr. Zaunbrecher

**Adoption of Agenda:**

**No member of the public made a comment**

**BY GENERAL CONSENSUS, THE AGENDA WAS ADOPTED.**

Discuss next steps as the library begins to explain options for facilities expansion.

The Buildings and Properties Committee received input regarding facilities and properties issues from Library Managers at Fontenot Memorial Library, DeQuincy Library, and Iowa Library.

**Mr. Jared Lessard, Manager; Fontenot Memorial Library** – The main issues at the Fontenot Memorial Library are parking and space inside the library. The library has four full time employees and there are only two parking spaces behind the library; the only other option is parking on the side of the road. There are four parking spaces for patrons and one handicap parking space in front of the library. Anytime there is a program, patrons park at the church across the street and down the main strip. If it is too cold or too hot, there is poor attendance. It is very difficult when children have to walk across the street. There is limited space in the children's area and that reflects the quality of programming we can offer. The library has no meeting room. The library has to direct patrons to other library branches when they ask about meeting room space. There is only one public bathroom.

Possible solutions –A rolling bookshelf will give more space inside the library. Mr. Lessard would like to change the interior by creating a mural on the wall in the children's area to make it more pleasant.

**Mrs. Janet Jordy, Manager; DeQuincy & Starks Libraries** – There is only one bathroom at the DeQuincy library; there is need for an additional bathroom; at least 200 patrons per day visit the library. The workroom is too small. It gets very crowded with the volume of preparation required for programming and other duties of library staff. There is need for a public meeting room.

**Mr. Cornell Thomas, Manager, Iowa Library** - Presently, the library has an agreement with the Capital One Bank to use their parking space; but the bank will be moving soon and should there be new owners

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there is no guarantee that they will comply with that agreement. There is a need for a meeting room and an additional bathroom. There is only one bathroom for the public and one for the staff. There is land that can be cleared for a meeting room and possible expansion for the library. Mr. Thomas noted that the outlet mall has lots of space that is not being utilized.

Mr. Zaunbrecher asked Library Managers to speak with constituents in their communities who would be interested in meeting with the Properties Committee to discuss their neighborhood library.

**Adjournment**

**A MOTION WAS MADE BY MR. BRENT CATING AND SECONDED BY MS. AMANDA WHITE, TO ADJOURN THE MEETING. THE MOTION CARRIED UNANIMOUSLY.**

The meeting adjourned at 11:35 a.m.

APPROVED:

  
Ms. Marjorie Harrison, Secretary