

**Calcasieu Parish Public Library
BOARD OF CONTROL
AGENDA**

301 W. Claude Street

November 21, 2019

11:00 a.m.

1. Call to Order – Mr. Washington
 - a. Invocation – Mr. Cating
 - b. Pledge of Allegiance – Ms. Danclar
2. Adoption of the Agenda
3. Public Comments of Items on Agenda
4. Approval of Minutes and Reports
 - a. Minutes of the Board of Control Regular Meeting, September 19, 2019
 - b. Minutes of the Nominating Committee Meeting, October 17, 2019
 - c. Minutes of the Personnel Committee Meeting, October 29, 2019
 - d. Minutes of the Personnel Committee Meeting, November 14, 2019
5. Director's Reports/Financial Reports
6. Committee Reports/Upcoming Meetings
 - a. Nominations Committee
 - b. Personnel Committee
7. Unfinished Business
 - a. Capital One buildings update
8. New Business
 - a. Library Card Expiration Policy
 - i. Consideration to change the library card expiration date from one (1) to two (2) years in the new circulation policy.
 - b. Overdue Fines in the New ILS
 - i. Consideration to transfer to the new Integrated Library System (ILS) only those overdue fines that are applicable in the new circulation policy.
 - c. Overtime Policy
 - i. Consideration to revise the Library's overtime pay practice per recommendation from the Personnel Committee.
 - d. 2020 Budget
 - i. Amend the 2020 budget to include the twenty-seventh payroll.
 - e. Veterans Day Holiday
 - i. Consideration to amend Section 6.2.A of the Calcasieu Parish Public Library Employee Manual to include Veterans Day in the list of holiday closures.
 - f. 2020 Calendar
 - i. Consideration to accept the 2020 Library Calendar.
 - g. 2020 Slate of Officers
 - i. Presentation of the Slate of Officers for 2020 from the Nominating Committee.
 - h. Library Director's Performance Appraisal
 - i. Consideration to accept the recommendation from the Personnel Committee on Library Director, Marjorie Harrison's performance appraisal.
9. Suggestions for Future Agenda
10. Announcements/Board Round Table
11. Adjournment