



**AURORA PUBLIC LIBRARY DISTRICT
BOARD OF LIBRARY TRUSTEES
BUILDINGS AND GROUNDS COMMITTEE
MEETING MINUTES
AUGUST 10, 2021**

CALL TO ORDER: at 6:05 p.m.

Present: Trustees Suzanne Stegeman, Matthew Orr, Melinda Riddick

Absent: None

Also present were Executive Director Michaela Haberkern and Director of Neighborhood Services Heather Sturm

APPROVAL OF MINUTES OF JULY 21, 2021 COMMITTEE MEETING:

Matthew Orr moved, and Melinda Riddick seconded to approve the minutes of the July 21, 2021 committee meeting.

All in Favor

Motion Carried

COMMITTEE MEETING 07-21-21 MINUTES APPROVED

PUBLIC COMMENTS: None

NEW BUSINESS

Space Planning Timeline

The committee discussed a timeline for the space planning project. Interviews are scheduled for August 28th and the committee plans to make a recommendation to the board that day or the week following. Staff will negotiate a contract to bring to the full board on September 22, 2021.

Questions for Architect Interviews

Michaela reviewed questions that the staff formulated for the previous round of architect interviews. Two new questions were added, about grant funding and diverse audiences. The committee liked these questions and staff will forward them to the architects.

Architect Interview Planning

The committee discussed the logistics of the interviews. Presentations will begin at 8:00am with firms scheduled on the hour. Presentations will be in alphabetical order by firm name, with a 20-minute presentation, 20 minutes for questioning, and 20 minutes for committee review. The committee will discuss and review and adjourn by 1:00pm. Staff will develop materials to help the committee make notes and score each firm.

ADJOURNMENT

Melinda Riddick moved, and Matthew Orr seconded to adjourn at 6:45 p.m.

All in Favor

Motion Carried

**ADJOURNMENT
CERTIFIED TO BE A TRUE COPY**

mh

Chair, Buildings and
Grounds Committee