

**Regular Meeting  
BOARD OF LIBRARY DIRECTORS  
AURORA (ILLINOIS) PUBLIC LIBRARY DISTRICT**

**January 27, 2021**

**Public Act 100-0640 amends the Open Meetings Act to expressly authorize public bodies to meet remotely in certain circumstances without the otherwise required quorum present at the meeting place. The new law requires the head of the public body determine that an in-person meeting is not practical or prudent because of a disaster. At least one member of the public body or the Chief Administrator Officer or the Chief Legal Officer must be physically present at the meeting place unless it is not feasible because of the disaster. Michaela Haberkern is present at the library. The library is partially open today, so it is feasible for her to be there. The meeting will be recorded and will be available on the library's website for 30 days and will be archived in our Administrative offices thereafter. The meeting was held via Zoom and viewable on the library's Facebook page. As with all open meetings we provide space for public comments in accordance with the law. For the purposes of this virtual meeting we asked the public to submit their comments via email or voice messages.**

**CALL TO ORDER:** at 6:01 p.m.

President Andrew Smith stated in accordance with the Government Emergency Administrative Act PA100-0640, the Aurora Public Library District Board of Directors find an in-person meeting is not practical or prudent because of the ongoing public health emergency and believes it is in the library's best interest to hold a virtual meeting to perform essential business.

Present: Trustees Delia Nila Basile Jeff Butler, Joe Filapek, Melinda Riddick, John Savage, Eva Serrano, Andrew Smith

Absent: None

Also present were Executive Director Michaela Haberkern, Deputy Director Tom Spicer, Finance Director Mary Myers, Director of Neighborhood Services Heather Sturm, Director of Human Resources Manager Brenda Blough, Communications Manager Miriam Meza-Gotto, Administrative Assistant Kim Gautschi

**ADDITIONS/CHANGES TO THE AGENDA:** None

**MINUTES OF DECEMBER 16, 2020 BOARD MEETING:**

Delia Nila Basile moved, seconded by Joe Filapek to approve the minutes of the December 16, 2020 Board Meeting.

Yes: Basile, Butler, Filapek, Riddick, Savage Serrano, Smith

No: None

Abstain: None

Absent: None

Motion Carried

**BOARD MEETING 12-16-20 MINUTES APPROVED**

**STAFF REPORTS:** Michaela Haberkern reported that we registered 1,200 new resident card holders in 2020. As we make online registration simpler, we expect to see those numbers to increase. We have roughly 108,000 resident cardholders. Similarly, we had 1,054 computer related questions in December compared to 971 in November. Michaela also noted that we are developing a partnership that we formed with area libraries to put on the Dr. Kenzie event. In February, we are screening The Long Shadow, which is a documentary about the historical roots of structural racism. It will be streamed the week February 19-26, 2021 and there is an interview with the director on February 24. Natalie Moore of WBEZ Chicago is interviewing Dr. Evie Ewing, a professor of educational sociology whose research focuses on social inequality on March 1, 2021.

**BUILDING AND GROUNDS COMMITTEE MEETING REPORT:** The Building and Grounds Committee met on January 18, 2021 to discuss an option for an all-electric generator for the new bookmobile at an additional cost to our original contract. The Building and Grounds Committee recommended the board approve the purchase of an all-electric generator.

**STRATEGIC PLAN AD-HOC COMMITTEE MEETING REPORT:** The Strategic Plan Ad-Hoc Committee met on January 22 to discuss a 2021 strategic plan drafted by library staff and the approval of a contract with an EDI consultant. The committee recommends that the board approve the 2021 strategic plan and approve the proposal and expenditure for RGW Consulting LLC.

**PUBLIC COMMENTS:** None

**NEW BUSINESS:**

Approval of December- January Bills

John Savage moved, seconded by Delia Nila Basile to approve the monthly expenditures as listed on the Authorization Sheet for the period December 16, 2020 to January 27, 2021 in the amount of \$1,302,023.90.

Roll call on motion:

Yes: Basile, Butler, Filapek, Riddick, Savage, Serrano, Smith

No: None

Abstain: None

Absent: None

Motion Carried

**PAYMENT OF BILLS 12-16-20 TO 1-27-21 APPROVED**

Questions on bills:

- 1) Eola Lights – The library installed lighting over the walkway to the parking lot to facilitate curbside delivery. The Park District will help with maintaining with walkway and making sure the lights are in working order. We plan to continue to offer curbside delivery after the pandemic is over.

- 2) \$10,000 for Creative Virtual Projects and \$1,500 for Natalie Moore. This is for the Dr. Eve Ewing program and is a virtual collaboration with nine other libraries. APLD paid the expense up front and will invoice the other participating libraries.
- 3) Drone license. This is part of a programming technology kit.
- 4) Olsson Roofing for \$512 – Eola had a couple of skylight leaks.
- 5) Bookmobile repair on December 11, 2020 was an issue with the generator shutting down and overheating.
- 6) TJ Service - \$1,500; Santori (west side of River Street) door repair with the inner sliding door not working.
- 7) Expenditure for Aurora Sign Project \$3,200 expense. Both east and west entrances of Santori experienced a partial failure of the signage lights. This was the balance due.

Per Capita Grant Requirements

This discussion was tabled to the February meeting.

FY2020-2021 Financial Update

Mary Meyers, Finance Director, reviewed the library’s fund balance, expenditures and revenues for the current fiscal year.

Approval of All-Electric Bookmobile Generator

Jeff Butler moved, seconded by Delia Nila Basile to approve the purchase of an all-electric generator for the new bookmobile in an amount not to exceed \$53,235.00.

Roll call on motion:

Yes: Basile, Butler, Filapek, Riddick, Savage, Serrano, Smith

No: None

Abstain: None

Absent: None

Motion Carried

**PURCHASE OF ALL-ELECTRIC GENERATOR FOR THE NEW BOOKMOBILE IN AN AMOUNT NOT TO EXCEED \$53,235.00 APPROVED**

Approval of 2021 Strategic Plan

Joe Filapek moved, seconded by Delia Nila Basile to approve the 2021 Strategic Plan.

Roll call on motion:

Yes: Basile, Butler, Filapek, Riddick, Savage, Serrano, Smith

No: None

Abstain: None

Absent: None

Motion Carried

**2021 STRATEGIC PLAN APPROVED**

Approval of EDI Consultant Proposal

John Savage moved, seconded by Jeff Butler to approve the proposal and expenditure for RGW Consulting LLC in the amount of \$48,400.00.

Roll call on motion:

Yes: Basile, Butler, Filapek, Riddick, Savage, Smith

No: None

Abstain: Serrano

Absent: None

Motion Carried

**PROPOSAL AND EXPENDITURE FOR RGW CONSULTING LLC IN THE AMOUNT OF  
\$48,400.00 APPROVED**

**ADJOURNMENT**

Delia Nila Basile moved, seconded by Joe Filapek, the board voted unanimously to adjourn at 7:03 p.m.

Roll call on motion:

Yes: Basile, Butler, Filapek, Riddick, Savage, Serrano, Smith

No: None

Abstain: None

Absent: None

Motion carried.

**ADJOURNMENT**

**CERTIFIED TO BE A TRUE COPY**

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Secretary, Board of Directors

Kg