

AURORA (ILLINOIS) PUBLIC LIBRARY DISTRICT

BUILDING AND GROUNDS COMMITTEE MEETING

November 11, 2020

Public Act 100-0640 amends the Open Meetings Act to expressly authorize public bodies to meet remotely in certain circumstances without the otherwise required quorum present at the meeting place. The new law requires the head of the public body determine that an in-person meeting is not practical or prudent because of a disaster. At least one member of the public body or the Chief Administrator Officer or the Chief Legal Officer must be physically present at the meeting place unless it is not feasible because of that disaster. Michaela Haberkern is present at the library. The library is partially open today, so it is feasible for her to be there. The meeting will be recorded and will be available on the library’s website for 30 days and will be archived in our Administrative Offices thereafter. The meeting was held via Zoom and viewable on the library’s Facebook page. As with all open meetings we provide space for public comments in accordance with the law. For the purposes of this virtual meeting we asked the public to submit their comments via email or voice messages.

CALL TO ORDER: at 9:14 a.m.

Andrew Smith stated in accordance with the Government Emergency Administrative Act PA100-0640, The Aurora Public Library District Board of Directors find an in-person meeting is not practical or prudent because of the ongoing public health emergency and believes it is in our best interest to hold a virtual meeting to perform essential business.

Present: Trustees Delia Nila Basile, Jeffry Butler, John Savage, Andrew Smith

Also present were Executive Director Michaela Haberkern, Deputy Director Tom Spicer, Director of Neighborhood Services Heather Sturm, Senior Administration Manager, Kathleen Fennell, Outreach Services Manager Jessica Cantarero, Communications Manager Miriam Meza-Gotto, Bookmobile Driver Michael Pracht, Administrative Assistant Kim Gautschi

ADDITIONS/CHANGES TO THE AGENDA: None

MINUTES OF MARCH 5, 2020 BUILDINGS AND GROUND COMMITTEE MEETING:

John Savage moved, seconded by Delia Nila Basile to approve the minutes of the September 23, 2020 Board Meeting.

Yes: Basile, Butler, Savage, Smith

No: None

Abstain: None

Absent: None

Motion Carried

BUILDING AND GROUNDS COMMITTEE MEETING 3-05-20 MINUTES APPROVED

NEW BUSINESS:

Bookmobile Vendor Recommendation

Heather Sturm and Jessica Cantarero presented the APLD Bookmobile RFP recommendation. The evaluation team included Heather Sturm, Director of Neighborhood Services, Jessica Cantarero, Outreach Services Manager, Michael Pracht and Michael Buss full-time bookmobile drivers, Laura Gartman, Outreach Specialist, Jeff DesJardine, Facilities Manager, Joel Becker, Maintenance Staff and Jonathan Hauser, IT Manager.

The recommendation from the team based on the assessments of all bids was recommending working with Matthews Specialty Vehicles to build the new bookmobile. Their proposal was the most complete, they have an excellent reputation in the industry, they built our current bookmobile, so we have a working relationship with them, they are the most forward thinking. They include 3D renderings to help us design the interior, and they had the most spacious and flexible floor plan

Andrew Smith advised based on the recommendation, we need a motion to recommend that the full board accept the proposal submitted by Matthews Specialty Vehicles for construction of a new bookmobile.

Delia Nila Basile moved, seconded by John Savage to approve a recommendation to the full board to accept the proposal submitted by Matthews Specialty Vehicles for construction of a new bookmobile.

Roll call on motion:

Yes: Basile, Butler, Savage, Smith

No: None

Abstain: None

Absent: None

Motion Carried

RECOMMENDATION TO THE FULL BOARD TO ACCEPT THE PROPOSAL SUBMITTED BY MATTHEWS SPECIALTY VEHICLES APPROVED

Jeff Butler acknowledged the thoughts and vision of Joann Thorp, former member of the Board of Directors of the Aurora Public Library, who was a strong advocate for the bookmobile.

ADJOURNMENT

Andrew Smith moved, seconded by Delia Nila Basile, the Buildings and Grounds Committee voted unanimously to adjourn at 10:04 a.m.

Roll call on motion:

Yes: Basile, Butler, Savage, Smith

No: None

Abstain: None

Absent: None

Motion carried

**ADJOURNMENT
CERTIFIED TO BE A TRUE COPY**

Committee Chairperson (Member)

Kg