

**BOARD OF LIBRARY DIRECTORS  
AURORA (ILLINOIS) PUBLIC LIBRARY DISTRICT**

**AUGUST 26, 2020**

**In accordance with the Government Emergency Administration Act (PA 100-0640) the Aurora Public Library District Board of Directors finds that an in-person meeting is not practical or prudent and will hold a virtual meeting to perform essential business. At least one member of the public body or the Chief Administrator Officer or the Chief Legal Officer must be physically present at the meeting place unless it is not feasible because of that disaster. Michaela Haberkern is present at the library. The library is partially open today, so it is feasible for her to be there. The meeting will be recorded and will be available on the library's website for 30 days and will be archived in our Administrative Offices thereafter. The meeting was held via Zoom and viewable on the library's Facebook page.**

**CALL TO ORDER:** at 6:09 p.m.

President Andrew Smith stated in accordance with the Government Emergency Administrative Act PA100-0640, The Aurora Public Library District Board of Directors find an in-person meeting is not practical or prudent because of the ongoing public health emergency and believes it is in our best interest to hold a virtual meeting to perform essential business.

Present: Trustees Dee Nila Basile, Jeffry Butler, Joe Filapek, Melinda Riddick, Eva Serrano, John Savage, Andrew Smith

Also present were Executive Director Michaela Haberkern, Deputy Director Tom Spicer, Director of Neighborhood Services Heather Sturm, Senior Manager of Administration Kathleen Fennell, Human Resources Manager Brenda Blough, Special Events Manager Krista Danis, Administrative Assistant Kim Gautschi

**ADDITIONS/CHANGES TO THE AGENDA:** None

**MINUTES OF JULY 22, 2020 BOARD MEETING:**

Melinda Riddick moved, seconded by Delia Nila Basile, to approve the minutes of the July 22, 2020 board meeting.

Yes: Basile, Butler, Filapek, Riddick, Savage, Serrano, Smith

No: None

Abstain: None

Absent: None

Motion Carried

**BOARD MEETING 7-22-20 MINUTES APPROVED**

**STAFF REPORTS:** Michaela Haberkern advised our Bookmobile RFP will be out soon and bids are due October 5. We have a healthy slate of volunteers for our new EDI pillar. Miriam Meza has agreed to lead this effort. We have received more than half a million in revenues in August. Andrew Smith asked for a more substantial report of revenue next month. Michaela and Kathleen Fennell attended a webinar about CARES Act grant funding from Will County and will soon attend another for Kane County. Both counties have allocated money to help

libraries pay for unbudgeted expenses related to COVID-19. We are doing well with the services we are offering and look forward to a small expansion of hours in September when we add 1-5 on Sundays at all three locations. We're watching to see what happens once school is underway and watching for ways to support students.

Foundation Update: Laura Stoney advised the Bookmobile campaign is on hold for 2020 and the Foundation is primarily focusing on how we can support the mission of the library. The Foundation is serving up literacy in partnership with Aurora's food pantries. Over 600 packets have been delivered to date which includes activities families can do together as well as books in English and Spanish. Foundation board members read stories over the phone and read in English and Spanish over Facebook. October 9 through October 17, 2020, the Foundation is sponsoring a virtual event, *Lace up for Literacy*. The cost to participate is \$25 per individual or \$50 for a family of four. Laura Stoney will send out information on being sponsors and Literacy Heroes. There will be no auction this year, but we will participate in Giving Tuesday.

**Public Comments:** There was one comment from the community which asked us to continue to prioritize the new bookmobile funding.

**NEW BUSINESS:**

Approval of July-August Bills

John Savage moved, seconded by Joe Filapek to approve the monthly expenditures as listed on the Authorization Sheet for the period July 23, 2020 to August 26, 2020 in the amount of \$1,112,513.69.

Roll call on motion:

Yes: Basile, Butler, Filapek, Riddick, Savage, Serrano, Smith

No: None

Abstain: None

Absent: None

Motion Carried

**PAYMENT OF BILLS 7-23-20 TO 8-26-20 APPROVED**

2020-2021 Working Budget

Michaela indicated that this working budget by location will come to you in April or May in the future and will be the baseline of our Budget and Appropriations Ordinance. Because we were not a district in April or May of this year, we are doing things in a different order this year. This is the same budget that was approved and went to City Council approval for 2020. Budget lines are streamlined considerably and when we move to our own payroll and accounting system, we will build a chart of accounts that makes more sense for us. The budget lines are in a different order than you are used to seeing and you will see that on the Budget and Appropriations Ordinance as well. This is on our attorney's advice, so that it is perfectly clear that the debt service is folded into our general fund and not funded from a separate levy.

John Savage moved, seconded by Jeffrey Butler to approve the 2020-2021 Working Budget.

Roll call on motion:

Yes: Basile, Butler, Filapek, Riddick, Savage, Serrano, Smith

No: None

Abstain: None  
Absent: None  
Motion Carried

**2020-2021 WORKING BUDGET APPROVED**

2020-2021 BUDGET APPROPRIATIONS ORDINANCE

Board members reviewed the tentative ordinance at last month's board meeting. This is substantially the same, with the difference in the order of budget lines as mentioned for the working budget. Our legally required public hearing was held just before this meeting, and after discussion and approval of this ordinance, we will file it with all four county clerks by September 22, meeting our first legal filing deadline as a library district.

Eva Serrano moved, seconded by Delia Nila Basile to approve the 2020-2021 Budget and Appropriations Ordinance.

Roll call on motion:

Yes: Basile, Butler, Filapek, Riddick, Savage, Serrano, Smith

No: None

Abstain: None

Absent: None

Motion Carried

**2020-21 BUDGET AND APPROPRIATIONS ORDINANCE IN APPROVED**

2020-2021 CERTIFIED ESTIMATE OF REVENUES BY SOURCE

The 2020-2021 Certified Estimate of Revenues by Source lays out estimated revenues for fiscal year 2020-2021. This is based on the revenues that the city estimated for us at the end of 2019 for 2020.

John Savage moved, seconded by Eva Serrano to approve the 2020-2021 Certified Estimate of Revenues by Source.

Roll call on motion:

Yes: Basile, Butler, Filapek, Riddick, Savage Serrano, Smith

No: None

Abstain: None

Absent: None

Motion Carried

**2020-2021 CERTIFIED ESTIMATE OF REVENUES BY SOURCE APPROVED**

2020-2023 COLLECTIVE BARGAINING AGREEMENT BETWEEN THE AURORA PUBLIC LIBRARY DISTRICT AND AFSCME COUNCIL 31 LOCAL 2283

The union membership ratified the proposed contract on July 31, 2020 and it will become the official contract upon board approval. The contract is still in editing, but it is copyediting at this point and there can be no major changes without a return to the negotiating table. President Andrew Smith voiced his recommendation to approve. Jeff Butler thanked everyone for their hard work on this contract.

Melinda Riddick moved, seconded by Joe Filapek to approve the 2020-2023 Collective Bargaining Agreement between the Aurora Public Library District and AFSCME Council 31 Local 2283.

Roll call on motion:

Yes: Basile, Butler, Filapek, Riddick, Savage Serrano, Smith

No: None

Abstain: None

Absent: None

Motion Carried

**2020-2023 COLLECTIVE BARGAINING AGREEMENT BETWEEN THE AURORA PUBLIC LIBRARY DISTRICT AND AFSCME COUNCIL 31 LOCAL 2283 APPROVED**

**MINUTES OF JULY 22, 2020 EXECUTIVE SESSION**

Delia Nila Basile moved, seconded by Eva Serrano to approve the minutes of the July 22, 2020 executive session meeting of the board of directors.

Roll call on motion:

Yes: Basile, Butler, Filapek, Riddick, Savage Serrano, Smith

No: None

Abstain: None

Absent: None

Motion Carried

**EXECUTIVE SESSION 7/22/20 MINUTES APPROVED**

**ADJOURNMENT**

Eva Serrano moved, seconded by Joe Filapek, the board voted unanimously to adjourn at 6:51 p.m.

Roll call on motion:

Yes: Basile, Butler, Filapek, Riddick, Savage, Serrano, Smith

No: None

Abstain: None

Absent: None

Motion carried.

**ADJOURNMENT**

**CERTIFIED TO BE A TRUE COPY**

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Secretary, Board of Directors

Kg