

Library Board Minutes

November 29, 2017

Location: Beatley Central Library, Dickman Board Room

Present: Kathleen Schloeder, Oscar Fitzgerald, Trudi Hahn, Helen Desfosses, William Brierre, Director Dawson, Deputy Director DiPilato, Division Chief/Administrative Services Wesson

Excused: Councilman Willie Bailey

Unexcused: Frank Fannon

The meeting was called to order at 4:07pm

New Business

Director Dawson reported that last fiscal year, departments were asked to consider cuts they would make over a three-year period in a 90% budget scenario. The Library's Administration used those cuts to develop the recommendation for the FY19 budget reductions, which was a required 2% cut, or \$137,000. The Director reminded the Board members that the Library had done more than eight years of budget cuts. We previously added passport revenue as a means to achieve reductions, but the Library has reached the maximum level of revenue that it can make with that service. In addition, the Board had asked for the past two years that the Library not cut the materials budget anymore. This year, the City said that departments could not include vacancy savings as part of their reductions.

The City once again emphasized efficiencies. On the 90% activity, the Library considered making expanded use of technology as well as organizational restructuring. In FY18, the circulation sections of the libraries were restructured to reduce the circulation supervisors from three to one at the branches, and that seems to be working. For the FY19 budget, the Library considered several options which were presented to the Board.

Ms. Desfosses commended Rose for not cutting library hours.

Mr. Fitzgerald seconded how well the Library has handled the reductions.

After discussion, Ms. Hahn motioned that the Library Board approve the Branch Reorganization and the Delivery Service Reorganization budget reductions as the Library's submission to the City. Mr. Brierre seconded the motion. The motion carried.

The meeting was adjourned at 4:35pm.