

The Alexandria Library Board was called to order by Chairperson Dorothy “Brooksie” Koopman, on Monday, October 15, 2012 at 4:10 pm in the Ilka K. Dickman Board Room at Charles E. Beatley, Jr. Central Library. Members present were D. Koopman, O. Fitzgerald, A. Paul, G. Day-Fuller, K. Schloeder, and R. Hobson. Member absent was F. Fannon.

Staff present were Director Dawson, Deputy Director Renner and Administrative Officer Wesson.

Guests present were Jeremy McPike, Director of General Services and Kimberly Nathaniel, Library Communications Officer.

Mr. McPike presented a report to the Library Board, following up on the solar panel project at the Beatley Central Library. He reported that construction was complete and that General Services staff were obtaining quotes for the painting of the conduits. Mr. Fitzgerald noted that there was one panel on which one could clearly see the conduit and he said that when this was discussed with General Services (GS) staff at a previous board meeting, the Board specifically asked that the conduits come down on the seams, so that they would not be visible. Mr. McPike asked which one it was so that he could ask staff to follow up on that. He added that it could have been a field issue or a mounting bracket issue. Mrs. Koopman added that when GS staff originally appeared before the Board, the request expressed by the Board was to place the conduit all the way right or all the way left so that the seam would hide it, since it’s widest there. She also said that the Board did specifically ask that nothing go over the top of the peaks of the hallmark Michael Graves design. She said that if a conduit is placed over the peak, it doesn’t matter if you paint it, it still affects the design. She said “I want to ask you with all due respect...I’m really going to agitate for that because if it’s not done now it will never be done.” She suggested that perhaps the conduit could go up the seam, and pierce the peak so it does not go over the peak.

Mr. McPike also reported that General Services would be reviewing the precast systems of the original design of the Beatley Library, looking at counter flashing and flashing details. He indicated that contractors would begin with some test sections and then proceed to correct the problems. Director Dawson added that one issue was the capital budget and that General Services staff were gauging whether it’s the worst-case scenario. She noted that Friends of Beatley Central Library President, Eileen Bradley, testified at the Saturday, October 13 City Council budget hearing that in order for General Services to correctly do their job, they need the funds to do so. Mr. McPike said that it would cost \$186,000 to repair the wall system, which included removing the blue stones, testing, and replacing the stones. In addition, \$34,000 was being dedicated for water valve replacement within the Beatley building.

Mrs. Schloeder moved to approve the October 2012 minutes as amended. Mr. Fitzgerald seconded the motion which was approved unanimously.

The Year-To-Date statistics are as follows:

DIVISION	CIRCULATION	CIRCULATION PERCENTAGE INC/DEC	PATRON COUNT	PATRON COUNT PERCENTAGE INC/DEC
BARRETT	44,423	20.88%	31,455	-8.10%
BEATLEY	177,425	25.94%	92,034	10.53%
BURKE	36,091	7.85%	30,393	-13.93%

DUNCAN	86,267	20.89%	66,756	19.98%
SPECIAL COLLECTIONS	2,791	-34.16%	5,280	18.60%
TALKING BOOKS	887	-50.61%	610	9.52%
EMATERIALS	16,287	125.24%		
TOTAL**	364,171	23.14%	226,528	6.13%

REGISTERED BORROWERS	132,790	-8.32%
EBORROWERS	11,685	46.48%
LIBRARY MATERIALS	484,590	4.43%
LIBRARY WEBSITE VISITS	107,713	53.33%
LIBRARY WEBSITE PAGES USED	487,056	463.37%
MEETING ROOMS	135 Meetings (MONTHLY) \$970.00 (YTD)	

MONTHLY INTERNET COMPUTER UTILIZATION:

	No. of Terminals- Automated Signup	No. of Sessions	Utilization
Barrett	8	1,559	76.30%
Beatley	30	5,422	65.00%
Burke	16	2,097	63.77%
Duncan	9	1,173	53.49%
TOTAL	63	10,251	64.58%

Director Dawson reported that the patron count was up 6% and circulation was up 23% due to impressive increases of our digital materials, the back to school push, and various programs such as the visit of the Overdrive digital bookmobile.

Director Dawson also reported that due to capital funds the Library had received, staff would be implementing improvements to the Wi-Fi systems which would include the ability to track Wi-Fi usage.

Director Dawson thanked Mr. Fitzgerald for testifying at the City Council FY14 budget hearing on Saturday. He requested that the hours be restored and that the cleaning contract be restored. The mayor said that he had already been in contact with the City Manager regarding getting the funds restored for the Library's cleaning contract. Eileen Bradley, Beatley Friends President, also testified and also asked for restoration of hours and the cleaning contract. In addition, she asked for an increase to capital funds to maintain the Library's four facilities. Mr. Fannon had congratulated the Library's staff as being team players, because the Library had taken cuts, but he hoped that Council would be able to find money for these requests.

Director Dawson reported that departments were now participating in work cluster groups in implementing a revised strategic plan. She had attended a planning session with the directors from Parks and Recreation, Department of Community and Human Services, the Health Department, and Deputy City Manager Collins. City Manager was working with a group on

making changes to the primary indicators related to the strategic plan. Each work cluster has to come up with a series of outcomes tied into those indicators and each individual department head would decide which programs support those indicators. The Director reported that the City Manager would release economic projections in November and City Council is expected to release its budget guidance in January.

Mrs. Paul reported that the Library was 25% through the fiscal year, with spending on target. Materials spending is low but September is a heavy publishing time and expenditures would pick up. The Library had spent 36% of the State Aid. If the Library continued to collect at the current rate, we would be short by about \$20,000 of the required fines and fees budget requirement. Director Dawson indicated that Library staff had repeatedly reminded the Office of Management and Budget and the City Manager's Office that fine income had increased temporarily last year due to the use of the materials recovery agency. Mrs. Koopman said that the Library should request a further reduction of the fines and fees requirement, noting that with increased usage of our digital materials, which are automatically returned and therefore do not incur late fees, the Library cannot collect fees in that area. Mrs. Koopman moved to accept the treasurer's report. Mr. Hobson seconded the motion which was approved unanimously.

Mr. Hobson reported that the investment portfolio performance had increased in September by \$14,924 and year to date by \$47,800. The performance for the year was 6.41% which was close to the benchmark of 6.70%.

Mrs. Schloeder reported that she did not have any recommendations for change for the Alexandria Library Board bylaws. Mr. Fitzgerald said that the Director should be the ex officio secretary. The Board decided to delay any additional discussion about the Board bylaws until further notice.

Mrs. Schloeder moved to adjourn at 6:08pm. Mr. Hobson seconded the motion which was approved unanimously.

Respectfully submitted,

Gwendolyn Day-Fuller
Secretary