

The Alexandria Library Board was called to order by Chairperson Dorothy “Brooksie” Koopman, on Monday, September 17, 2012 at 4:13 pm in the Ilka K. Dickman Board Room at Charles E. Beatley, Jr. Central Library. Members present were D. Koopman, O. Fitzgerald, A. Paul, G. Day-Fuller, K. Schloeder, R. Hobson, and F. Fannon.

Staff present were Director Dawson, Deputy Director Renner and Administrative Officer Wesson.

Guests present were Dan Imig, Environmental Services; Patrice McAuliffe, General Services; Jeremy McPike, Director of General Services; Bill Skrabak, Environmental Services; Lynda Rudd, Manager of Library Technical Services; Kimberly Nathaniel, Library Communications Officer.

Mr. McPike presented a report to the Library Board, following up on the green roof project at the Burke Branch library. General Services (GSA), in partnership with Environmental Services, received a federal grant which was to be spent on improving water quality in the Four Mile Run watershed. The bids for the green roof project came in so high that the project had to be cancelled. Staff from GSA and Environmental Services would be reviewing alternative projects, with the goal of improving water quality issues. The group would specifically be looking at options to improve the water coming off the Burke Branch library site into Four Mile Run.

Mr. Skrabak discussed the options under consideration which would treat the run-off from the roof and/or the parking lot. Two different types of Best Management Practices (BMPs) would be considered; one type which is buried under ground, is not quite as good at removing pollutants, but does not lose any parking spaces. Maintenance would be required once every one or two years to clean out the sediment. The other type is a bio-retention landscaping area, like that at the Beatley Central Library. This solution takes more space at the surface but provides for more green space. It allows water to be filtered through a man-made soils/mulch mix, and includes an overflow system to prevent standing water. In addition to the Burke Branch, the group would be looking at other facilities, because the Environmental Protection Agency (EPA) may require the City to spend the grant quicker than would be possible for this project. Mr. Skrabak added that even if the City can't use this particular grant for the Burke Branch, it is very likely that in 5-10 years the City might be able to do a similar project there.

Mrs. Schloeder strongly urged the City to find an option that would not take away any parking spaces. Mrs. Koopman reiterated Mrs. Schloeder's point, adding that the Board would oppose the removal of even one space. She added that there are many similar projects in the City that aren't visible, such as TC William's underground water retention facility, but it's nevertheless utilized quite well as an educational project. She said that she thought that the Library could do an excellent job of educating the public if other City staff did not feel they could. Further, she said that since the Library and the City had been dealing with this issue since 2009, and did not yet have a product, she appreciated the fact that the City is considering keeping the funds at the Burke Branch. She noted that the Board had been told that one of the reasons the project had to move forward quickly in 2009 was that the funds had originated from a federal grant from 2005. She asked for the “drop dead” date for expenditure of the funds. Mr. Skrabak replied that the EPA wanted construction to begin by Feb. 2013. Mrs. Koopman asked if there was any possibility to acquire any space in the adjacent parking lot to increase parking. Mr. Skrabak replied that this could be expensive, but his staff could consider it as an option and that he could have one of the transportation parking specialists do a quick survey of the area to see if this was possible. Mrs. Koopman said that they could also consider a redesign of the Burke Branch parking lot, to get a few more spaces.

Mrs. Koopman asked about the solar panel project at the Beatley Central Library. She said that they appear to be as aesthetic as they could be against the roof and that the panels fit well. However, one aspect that was discussed when General Services and Environmental Services previously presented the plan to the Library Board was the board's request that the electrical conduits be concealed. She noted that viewers can see the electrical conduits very clearly, and that they were placed in the center of the roof rather than along the edge of the roof, as requested. Mr. McPike said that they planned to paint them to match the roof. Mrs. Koopman said that would be great, and that she wanted to emphasize that we don't want to see them. Mr. Fitzgerald agreed that the City had acceded to this request at the time of their previous presentation.

Mr. Skrabak said that they would try to attend the October Board meeting to provide an update.

Mrs. Paul moved to approve the June 2012 minutes as amended. Mr. Fitzgerald seconded the motion which was approved unanimously.

The Year-To-Date statistics are as follows:

DIVISION	CIRCULATION	CIRCULATION PERCENTAGE INC/DEC	PATRON COUNT	PATRON COUNT PERCENTAGE INC/DEC
BARRETT	31,091	22.56%	21,876	-10.01%
BEATLEY	123,942	22.07%	69,179	15.97%
BURKE	25,938	13.47%	20,890	-4.46%
DUNCAN	61,883	26.61%	46,129	28.03%
SPECIAL COLLECTIONS	1,948	-38.30%	3,663	14.65%
TALKING BOOKS	707	-47.24%	420	14.13%
EMATERIALS	11,352	136.01%		
TOTAL**	256,861	23.53%	162,157	11.51%

REGISTERED BORROWERS	131,510	-8.48%
EBORROWERS	11,443	48.21%
LIBRARY MATERIALS	482,960	4.73%
LIBRARY WEBSITE VISITS	73,665	54.07%
LIBRARY WEBSITE PAGES USED	333,935	467.09%
MEETING ROOMS	116 Meetings (MONTHLY) \$732.50 (YTD)	

MONTHLY INTERNET COMPUTER UTILIZATION:

	No. of Terminals- Automated Signup	No. of Sessions	Utilization
Barrett	8	1,928	80.78%
Beatley	30	6,994	70.69%
Burke	16	2,531	64.30%
Duncan	9	1,511	60.03%

TOTAL	63	12,964	69.00%
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Director Dawson reported that the budget process would be changing under the new city manager. Library staff would be meeting with their budget analyst at the end of September, at which time they would learn more about the new process.

The Library's 75th Anniversary celebrations at each branch on September 8 were successful. State Senator Adam Ebbin read a resolution recognizing the anniversary at Beatley's event, with several dignitaries present, including Vice Mayor Kerry Donley, Little Miss Preteen Virginia, Virginia Senator Richard Saslaw, and School Board member Ronnie Campbell, Councilman/Library Board Member Frank Fannon, as well as Board members Brooksie Koopman, Gwendolyn Day-Fuller, and Kathleen Schloeder. Mayor Euille joined the celebration as well.

Director Dawson reported that on Monday, September 24, she would speak at Agenda Alexandria, as one of three panelists speaking on libraries.

Director Dawson reported that the Library had been informed that Beatley's solar panels should be in place by the end of September. A flat screen TV would be located within the library which would feature the electricity output and educational information regarding solar panels.

Mrs. Paul reported that the Library was 17% through the year, and had spent approximately 17% of its budget and 32.6% of State Aid, and had earned 16% of the fines and fees budget requirement. Mr. Hobson moved to approve the Treasurer's report. Mrs. Schloeder seconded the motion which was approved unanimously.

Mr. Hobson presented the Investment Committee report. He noted that the total portfolio had increased 2.74% for FY12 and 0.82% year-to-date for FY13. The benchmark provided by BB&T showed an increase of 1.07% year-to-date.

The Board delayed the review of the bylaws until the October 2012 meeting, noting that the objective would not be to standardize them across all three boards, but rather to make changes that make sense for each board on a case by case basis.

Mrs. Koopman announced that December 14 would be the end of her term on the board. She noted that the December board meeting was scheduled for December 17, so she would not be able to attend that meeting. The board decided to reschedule the December board meeting to December 10 at 3pm.

Mrs. Schloeder moved to approve the board's annual report as amended. Mrs. Day-Fuller seconded the motion which was approved unanimously.

Mrs. Koopman reported that she had updated board member information with the City. Over the summer, library staff had prepared the FY12 attendance report for the City. Also, the Director's evaluation had been completed although FY13 objectives had not been finalized.

At 6:18pm, Mr. Fitzgerald moved to convene in closed executive session. Mr. Hobson seconded the motion which was approved unanimously.

At 7:01pm, Mr. Fitzgerald moved to reconvene in open session. Mr. Hobson seconded the motion which was approved unanimously.

Mr. Fitzgerald moved that the board adopt the resolution previously circulated to the Board: *WHEREAS, the Library Board has this 17th day of September, 2012 recessed into closed executive session pursuant to a motion made and adopted in accordance with the Virginia Freedom of Information Act; and*

WHEREAS, § 2.2-3712 of the Code of Virginia requires a certification by the Board that such closed executive session was conducted in accordance with Virginia law

NOW, THEREFORE, BE IT RESOLVED that the Library Board does hereby certify that, to the best of each member's knowledge, only public business matters that were identified in the motion by which the closed executive session was convened, and that are lawfully exempted by the Freedom of Information Act from the Act's open meeting requirements, were heard, discussed or considered by the board during the closed executive session.

Mr. Hobson seconded the motion which was approved unanimously.

Mrs. Schloeder moved to adjourn at 7:01pm. Mrs. Koopman seconded the motion which was approved unanimously.

Respectfully submitted,

Gwendolyn Day-Fuller
Secretary