

The Alexandria Library Board was called to order by Chairperson Dorothy “Brooksie” Koopman, on Monday, June 18, 2012 at 4:17 pm in the Ilka K. Dickman Board Room at Charles E. Beatley, Jr. Central Library. Members present were D. Koopman, O. Fitzgerald, A. Paul, G. Day-Fuller, K. Schloeder, R. Hobson, and F. Fannon.

Staff present were Director Dawson, Deputy Director Renner and Administrative Officer Wesson.

Mrs. Paul moved to approve the April 2012 minutes as amended. Mrs. Schloeder seconded the motion which was approved unanimously.

The Year-To-Date statistics are as follows:

DIVISION	CIRCULATION	CIRCULATION PERCENTAGE INC/DEC	PATRON COUNT	PATRON COUNT PERCENTAGE INC/DEC
BARRETT	132,290	13.07%	114,319	4.13%
BEATLEY	479,402	0.84%	311,922	-2.00%
BURKE	115,784	10.38%	131,668	-16.26%
DUNCAN	253,356	11.03%	203,892	5.60%
SPECIAL COLLECTIONS	13,796	2.38%	14,240	3.22%
TALKING BOOKS	6,056	-10.15%	2,023	4.99%
EMATERIALS	39,842	189.30%		
TOTAL**	1,040,526	8.45%	778,064	-1.41%

REGISTERED BORROWERS	152,269	-13.46%
EBORROWERS	10,576	49.46%
LIBRARY MATERIALS	482,444	6.24%
LIBRARY WEBSITE VISITS	264,763	7.56%
LIBRARY WEBSITE PAGES USED	391,460	26.84%
MEETING ROOMS	148 Meetings (MONTHLY) \$4,783.00 (YTD)	

MONTHLY INTERNET COMPUTER UTILIZATION:

	No. of Terminals-Automated Signup	No. of Sessions	Utilization
Barrett	8	1,829	75.65%
Beatley	24	5,727	75.27%
Burke	16	2,108	58.84%
Duncan	9	1,254	53.94%
TOTAL	57	10,918	68.10%

Director Dawson reported that the patron count was down by 1.4% but circulation was up by 8.4%. She noted that increasing numbers of patrons are using e-readers and laptops, and that we will be able to track w-fi usage, with funding in the FY13 budget. That budget was approved

May 7; Director Dawson thanked Councilman Fannon and Mrs. Koopman for their efforts to add \$50,000 to the budget which will allow Special Collections to open every Saturday as opposed to only the first Saturday of each month.

Director Dawson announced that former Alexandria Library staffer, Charles Goguen, bequeathed \$125,000 to the Alexandria Library Foundation. The reference area of the Barrett Branch will be named in his honor and the funds used to support reference services throughout the Library system.

The 75th anniversary committee selected Saturday, September 8 as the day on which we will celebrate the anniversary, with events in each branch. The Library received a resolution from State Senator Adam Ebbins' office, and the Library invited him to attend and read it on September 8.

Library staff will be panel speakers at Agenda Alexandria on September 24.

Staff Day was considered a success. Staff commented that they appreciated the board's presence throughout the day.

The Library has introduced a new, ADA compatible website with staff-selected subject guides, social networking capabilities, and the ability to conduct surveys.

Director Dawson announced that the earliest the green roof project at Burke Branch could begin would be the first full week of August. She and Deputy Director Renner met with the project manager from Standard Solar, in preparation for the solar panel project at Beatley Central.

The Duncan Branch Manager resigned; the position has been posted and applications are being accepted.

Barrett Library has been doing minor renovations and is purchasing new furniture to take advantage of the skylight on the second floor.

All Alexandria Reads met its goal, with more than 8,800 people committing to read the Boy Who Harnessed the Wind.

"Take Your Library With You" postcard campaign, a 75th Anniversary initiative, intended to engage the community, and supported by the Duncan Foundation, will provide postcards for patrons to take on vacation and return with comments.

Initial data from the needs assessment is expected by July 1.

Mrs. Paul reported that we were 83% through the fiscal year, and spending of both city and State Aid funds was on track. The Library had made \$300,053 of our fines and fees requirement and staff expect to exceed the requirement. Mrs. Paul noted that this was due to the initial activity with Unique Management Services, and it was not expected to be repeated next year. Mrs. Koopman moved to accept the Treasurer's Report. Mr. Hobson seconded the motion which was approved unanimously.

Mr. Hobson moved to authorize the staff to carry over to the FY13 fiscal year any remaining funds on the carryover report, after payment of any remaining invoices at the end of the FY12 fiscal year. Mrs. Koopman seconded the motion which was approved unanimously.

Mr. Hobson presented the Investment Committee report. He noted that the total portfolio had declined about 2% in May and 1% year-to-date. Equities had declined 4.5% in May. Those decreases were not generally more than the general markets had declined. He contacted BB&T and requested to receive benchmark reports monthly, rather than quarterly.

Mrs. Koopman reported that the Director's annual evaluation was due and the committee would work on the evaluation in July.

Mrs. Schloeder presented a spreadsheet outlining the differences and similarities in the bylaws of the Library Board, the Alexandria Library Foundation, and the James M. Duncan Library Jr. Foundation. She requested that board members review the spreadsheet and that discussions begin at the September board meeting regarding possible changes to the bylaws.

Mrs. Koopman reminded board members about the event to be held on Tuesday, June 19 in the Beatley meeting room, celebrating the acquisition of the 1796 map and ledger, in which the transactions of the Alexander family over a period of time had all been brought together. The Alexander family, for which the city was named, had been a major land owner. She added that she was thrilled that the Library Company had affected this acquisition, having worked on it since March 2012, and gathering together contributors from several historical organizations in Alexandria. This showed the support of the city for the library and for the history of Alexandria. Director Dawson added that the items will reside at Special Collections. The Friends of Special Collections were purchasing a display case, in which the items would initially be displayed.

Mrs. Schloeder presented the nominating committee report. The committee nominated Mrs. Koopman as Chair, and noted that Mrs. Koopman had agreed to serve as Chair until the end of her term. The committee nominated Mr. Fitzgerald as Vice Chair, Mrs. Paul as Treasurer, and Mrs. Day-Fuller as Secretary. Mr. Hobson moved to elect those members by acclamation. Mrs. Schloeder seconded the motion which was approved unanimously.

Mrs. Koopman moved to carryover the remainder of the funds given by the City for the needs assessment, to be completed over the summer. Mr. Hobson seconded the motion which was approved unanimously.

Mr. Hobson moved to adjourn at 5:59pm. Mrs. Day-Fuller seconded the motion which was approved unanimously.

Respectfully submitted,

Gwendolyn Day-Fuller
Secretary