

WARRENVILLE PUBLIC LIBRARY DISTRICT
Minutes of the Regular Meeting of the Board of Trustees
Wednesday, January 18, 2023

1. Call to order – Trustee DuRocher called the meeting to order at 7:08 p.m.
2. Roll Call

PRESENT: Trustees DuRocher, Lezon, Richardson, Stull, Warren

ABSENT: Trustees Picha and Ruzicka

STAFF PRESENT: Library Director Sandy Whitmer, Assistant to the Director Jackie Davis, Public Services Manager Paul Dobersztyn, Marketing Specialist Kathy Gaydos, Acquisitions and Cataloging Manager MaryKellie Marquez, HR Manager Ian Stevens, Member Services Manager Laurie Rex, IT Associate Duncan Jones

OTHERS ATTENDING: Jason Stuhlmann

- a. Approve Remote Attendance and Participation – no request for remote attendance and participation were received.

3. Approval of the agenda

Trustee DuRocher removed items #19 and #20 related to a closed session.

MOTION: Trustee Stull moved to approve the agenda as amended. Trustee Warren seconded

Voice vote:

Ayes – all

Nays – none

Absent – Trustees Picha and Ruzicka

Motion carried

4. Presentations – none
5. Public Comments – Jason Stuhlmann said a colleague told him someone called in to WGN Radio's "Thankful Thursday" feature to mention Director Whitmer would be retiring and was thankful for her years of service to the community.

6. Correspondence

- a. DuPage Foundation

Director Whitmer shared a letter from the DuPage Foundation stating the library will be receiving a distribution of \$1,400.00 in February.

7. Consent Agenda

Trustee Stull read the consent agenda as follows:

- a. Approve Minutes of the December 12, 2022 Committee of the Whole Meeting
- b. Approve Minutes of the December 12, 2022 Committee of the Whole Closed Session
- c. Approve Minutes of the December 14, 2022 Regular Board Meeting
- d. Receive and File Financial Report for November 2022
- e. Receive and File Financial Report for December 2022

MOTION: Trustee Warren moved to approve the consent agenda as read. Trustee Lezon seconded.

Voice vote:

Ayes – all

Nays – none

Absent – Trustees Picha and Ruzicka

Motion carried

8. Regular Agenda

- a. Approve payments for the period of December 15, 2022 – January 18, 2023

MOTION: Trustee Stull moved to pay invoices in the amount of \$96,344.76 for the period of December 15, 2022 through January 18, 2023 including electronic payments and checks #9179-9229. Check #9204 is voided. Trustee Richardson seconded.

Roll call vote:

Ayes – DuRocher, Lezon, Richardson, Stull, Warren

Nays – none

Absent – Picha and Ruzicka

Motion carried

- b. Approve transfer of funds

MOTION: Trustee Warren moved to transfer \$200,000 from commercial checking account to operating checking account. Trustee Lezon seconded.

Roll call vote:

Ayes – DuRocher, Lezon, Richardson, Stull, Warren

Nays – none

Absent – Picha and Ruzicka

Motion carried

9. Unfinished Business - none

10. New Business

- a. Change Library Director position title to Executive Director

MOTION: Trustee Stull moved to change the Library Director position title to Executive Director. Trustee Lezon seconded.

Roll call vote:

Ayes – DuRocher, Lezon, Richardson, Stull, Warren

Nays – none

Absent – Picha and Ruzicka

Motion carried

11. Director's Report

- a. Update on Candidate Filings for 2023 Consolidated Election

Director Whitmer stated three candidates filed. Candidates are Heather Stull, Rick Warren and Connie Schmidt. The ballot certification has been submitted.

- b. Update on Director's retirement timeline

Director Whitmer stated her last day in the building will be Friday, February 3. She will be taking vacation time from February 6 through March 17, which is her last official day with the library.

12. Department Head Reports

Trustee DuRocher thanked Kathy Gaydos, Marketing Specialist, for her assistance in composing her remarks for Director Whitmer's retirement open house.

Laurie Rex, Head of Member Services, thanked the Management Team and other staff for their assistance in her department due to the retirement of one staff member and other staff being absent.

13. President's Report

a. Next meetings or events

Trustee DuRocher announced the next meetings.

14. Treasurer's Report – Trustee Lezon stated everything looks good.

15. Secretary's Report – Trustee Stull stated everything looks good.

16. Committee Reports - none

17. Trustee Comments

Trustee Lezon stated she will miss Director Whitmer.

18. Items for information and/or discussion - none

19. Adjournment

MOTION: Trustee Warren moved to adjourn the meeting at 7:26 p.m. Trustee Lezon seconded.

Voice vote:

Ayes – all

Nays – none

Absent – Trustees Picha and Ruzicka

Motion carried

Respectfully submitted,



Heather J. Stull, Secretary
Board of Trustees
Warrenville Public Library District