



Warrenville Public Library District

28W751 Stafford Place, Warrenville IL 60555-3002 • 630/393-1171 • warrenville.com

WARRENVILLE PUBLIC LIBRARY DISTRICT
Regular Meeting of the Board of Trustees
Wednesday, June 15, 2022, 7:00 p.m.
Location: Library Meeting Room

Special Meeting Procedures because of COVID-19:

- Masks are recommended, but not required.
- Because of social distancing measures, the number of people who may gather at the Library may be limited, making in-person attendance available on a first-come, first-served basis.
- The meeting will be broadcast live online at:
<https://us02web.zoom.us/j/87362469620>. The public may also listen to the meeting by calling 312-626-6799 and entering the Meeting ID number 873 6246 9620. (There is no participant ID or password.)
- Public comments may be shared in person at the meeting or emailed to trustees@warrenville.com. Please use the subject line to indicate the email is a public comment for the Board Meeting. Emailed comments will be read during the meeting if they:
 - Include the commenter's first and last name
 - Are received at the above email address prior to the meeting's start time.
 - Are no more than 500 words in length and
 - Are free of any abusive or obscene language.

While the Board appreciates all questions and comments, they will not respond at the meeting, but may choose to do so at a later time.

AGENDA

1. Call to order
2. Roll Call (Trustees DuRocher, Lezon, Picha, Richardson, Ruzicka, Stull, Warren)
 - a. Approve Remote Attendance and Participation, if needed **(ACTION)**
3. Approval of the agenda **(ACTION)**

*Trustees may request to remove any items from the consent or regular agenda at this time.
Discussion only items may also be added to the regular agenda at this time.*
4. Presentations
5. Public comments
6. Correspondence
 - a. Email from Brady Mullican (suggestion: blood drive)
7. Consent Agenda **(ACTION)**
 - a. Approve Minutes of the May 18, 2022 Committee of the Whole Meeting
 - b. Approve Minutes of the May 18, 2022 Regular Board Meeting
 - c. Receive and file Financial Report for May

- d. Approve Master Services Agreement and Statement of Work from Sikich LLP for Fiscal Year 2022 Audit
 - e. Adopt Working Budget for FY2023
 - f. Authorize preparation of Tentative Budget & Appropriation Ordinance
8. Regular Agenda
- a. Approve payments for the period of May 19-June 15, 2022 **(ACTION)**
 - b. Approve transfer of funds **(ACTION)**
9. Unfinished Business
10. New Business
- a. Review IMRF Early Retirement Incentive cost proposal **(ACTION)**
 - b. Accept proposal from Gallagher Insurance and authorize Library Director to proceed with Library Insurance Risk Agency membership **(ACTION)**
 - c. Approve revised Employee Handbook: Annual Leave Policy **(ACTION)**
 - d. Approve revised Employee Handbook: Sick Leave Policy **(ACTION)**
 - e. Rescind Employee Handbook: Paid Time Off Policy **(ACTION)**
 - f. Approve revised Employee Handbook: Paid Holidays and Floating Holidays Policy **(ACTION)**
 - g. Request to remove iPads from Youth Services Area (*discussion only*)
11. Director's Report
- a. Status of COVID-19 Paid Leave
12. Department Head Reports
13. President's Report
- a. Next meetings or events
14. Treasurer's Report
15. Secretary's Report
- a. Report on Trustee Development Workshops
16. Committee Reports
17. Trustee Comments
18. Items for information and/or discussion (No Action)
19. Closed session as allowed by 5 ILCS 120/2(c)(1) for the purpose of the "appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity." (Director's Evaluation)
20. Discussion/action resulting from the above closed session (Changes to Director's Compensation) **(ACTION)**
21. Adjournment **(ACTION)**