



**THREE RIVERS PUBLIC LIBRARY DISTRICT
EMPLOYMENT APPLICATION**

Position Applying For _____

Name _____ Date _____

Phone _____ Email _____

Address _____

City _____ State _____ Zip _____

Days/hours available to work: Mon _____ Tue _____ Wed _____ Thu _____

Fri _____ Sat _____ Sun _____ Date available to start? _____

How many hours can you work weekly? _____

Employment desired FULL-TIME ONLY PART-TIME ONLY FULL- OR PART-TIME

EDUCATION:

High School: _____ Graduate? Yes No

College, University or Technical Schools (List the most recent first)

1. _____ Years attended _____ Degree _____
2. _____ Years attended _____ Degree _____
3. _____ Years attended _____ Degree _____

Do you have a valid Driver's License? Yes No

Please list any computer/technology experience you have. Include any software programs and/or devices

you are familiar with: _____

Please list any previous library experience that you have:



Previous Work Experience: Please list your work experience for the past three years beginning with your most recent job held. If you were self-employed, give firm name. Attach a resume or additional sheets if necessary.

1. _____ Dates Worked _____

Job Title _____ Reason for leaving _____

Duties Performed _____

2. _____ Dates Worked _____

Job Title _____ Reason for leaving _____

Duties Performed _____

3. _____ Dates Worked _____

Job Title _____ Reason for leaving _____

Duties Performed _____



Please list two references other than relatives or previous employers:

Name _____ Title _____

Phone _____ Email _____

Address _____

Name _____ Title _____

Phone _____ Email _____

Address _____

It is my understanding that Three Rivers Public Library District may make a thorough investigation of my entire work history and may verify all data given in my application for employment, related paper or oral interviews. I authorize such investigation and the giving and receiving of any information requested by Three Rivers Public Library District and I release from liability any person giving or receiving such information. I understand that falsification of data so given or other derogatory information discovered as a result of this investigation may prevent my being hired, or if hired, may subject me to immediate dismissal.

Signature

Date