



## **Three Rivers Public Library District Channahon & Minooka IL Board Meeting Minutes March 9, 2022**

Call to order: The meeting was called to order at 6:00 p.m. by President Doyle and a quorum was established. Trustees present were: Chesson, Doyle, Hoppe, Malone, McSteen and Swick. Absent: McEvelly-Reed. Also present: Executive Director Offerman, Assistant Director Griggs and Recording Secretary Esposito.

Review and Approval of Consent Agenda: Trustee Swick moved, seconded by Hoppe to accept the Consent Agenda. Ayes: Chesson, Hoppe, Malone, McSteen and Swick. Absent: McEvelly-Reed.

Public Comments: None

Committee Reports:

- a. Building & Grounds – The committee did not meet.
- b. Finance Committee – The committee will be scheduling a meeting soon.

Old and New Business:

- a. Tryon Street TIF – No decisions have been made yet. There will be another meeting on April 6<sup>th</sup>.
- b. Director Evaluation – Director Offerman relayed information regarding how other libraries handle staff evaluations of the Director.
- c. COVID-19 Update – The mask mandate has been lifted and is now optional. Our current Covid-19 protocol and procedures expire at the end of March.
- d. Strategic Planning – Our logo is still in process, however, it may be ready for presentation at the April meeting. Director Offerman would like to resume the process of planning for a new/remodeled building with our architect, facilities management team and financial advisor. The Trustees were in agreement to continue the process.
- e. ILA Trustee Forum – Director Offerman informed the Trustees of the upcoming webinars offered by ILA. Several Trustees expressed an interest in attending the webinars and will be registered to attend.
- f. Serving Our Public 4.0, Chapters 1 & 2 - Director Offerman reviewed Chapters 1 & 2 with trustees and discussed those items that the library still needs to complete.

Adjournment: Trustee Doyle moved, seconded by Malone to adjourn the meeting at 6:18 p.m. wishing everyone a Happy St. Patrick's Day and a Happy 30<sup>th</sup> Birthday to the Minooka Branch. Motion carried by a voice vote with 5 ayes.

Respectfully submitted,

Diane Chesson, Secretary  
Board of Library Trustees  
Three Rivers Public Library District