

THOSE IN ATTENDANCE:

Adam Weinacker, President
Deeda Seed, Vice President
Carol Osborn, Secretary
Lu Marzulli
Ron McClain
Sarah Reale
David Wirthlin

THOSE EXCUSED:

Dr. Dan Cairo
Cathy Stokes

ADDITIONAL STAFF IN ATTENDANCE:

Debbie Ehrman, Interim Executive Director
Gordon Bradberry, Assistant Director of IT and Facilities
Jace Bunting, Finance Manager
Kimberly Chytraus, Senior City Attorney
Liesl Jacobson, Assistant Director of Community Engagement

Ben Luedtke, City Council Liaison
Daniel Neville-Rehbehn, Assistant Director of Customer Service
Quinn McQueen, Assistant Director of Marketing and Comm
Allison Spehar, Admin Manager of Equity and Org Development
Heidi Voss, Executive Administrator

I. CALL TO ORDER

Board President Adam Weinacker called the meeting to order at 4:02pm. He read the following statement regarding anchor locations for this meeting:

I, Adam Weinacker, Salt Lake City Public Library Board President, hereby determine that conducting the Salt Lake City Public Library Board meeting at an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location due to ongoing health concerns related to the global COVID-19 pandemic.

II. APPROVAL OF MINUTES

The board moved to approve the April 25, 2022 minutes as written. The motion passed unanimously.

III. COMMUNICATION AND PUBLIC COMMENT

No members of the public offered comments.

IV. BOARD PRESIDENT'S REPORT

The Executive Director Search Committee has sent out an RFP for a search firm. Submissions will be due by June 15th.

V. LIBRARY DIRECTOR'S REPORT

- a. Debbie Erhman, Interim Executive Director, provided some highlights from the [Director's Report](#).
 - i. The roof has reopened for now, and we're seeking public feedback on roof designs.
 - ii. A lot of patrons picked up Take and Make kits to celebrate Eid al-Fitr.
 - iii. We've been getting press on our seed libraries, which are a great opportunity for patrons to pick up seeds and return some at the end of the harvest.
- b. Nominating Committee
 - i. Adam noted that Deeda will be nominating officers for the next year. Votes will be in June. Adam and Carol have offered to serve again. Deeda has nominated Sarah to serve as the next secretary.
 - ii. Debbie offered thanks to Deeda for her six years of service on the library board, her work as a city council member and library staff member.

- c. Jace Bunting, Finance Manager, presented the [April 2022 Financial Report](#)
 - i. In April we received our tax settlement with the county. They withheld about \$35,000 to settle. Our tax revenue numbers should be firm now. They've come in about \$776,000 above what we budgeted for the year.
 - ii. We received our RDA rebate money from the city.
 - iii. The leadership team will work with managers over the next few weeks to reallocate funding to cover any deficits.

VII. OLD BUSINESS

- a. [Borrowing Materials](#) - Policy Update
 - i. Heidi provided a short review of the recommended updates for this policy.
 - ii. The board moved to approve the policy update as written. The motion passed unanimously.
- b. Mission Update
 - i. The leadership team has collected feedback from staff and community members about the new proposed mission. After considering feedback, they've removed the colon from the proposed mission so it reads as a more active statement rather than a tagline.
 - ii. Here's the final version: "Your City Library builds a foundation of equity, connection, and limitless possibilities."
 - iii. The board moved to approve the new mission statement. The motion passed unanimously.

VIII. NEW BUSINESS

- a. [Capital Budget Reallocations](#)
 - i. The Library asked the board to consider three capital budget reallocations.
 - 1. \$201,140 from the Urban Room ceiling project to the Main west entrance paver project, the Foothill roof replacement, and the FY21 pipe break flood.
 - 2. \$18,000 from the server room remodel to purchase a new forklift. The server room remodel was completed in-house.
 - 3. \$225,000 for aluminum cladding at Main to be combined with the roof renovation budget.
 - ii. This will be considered for a vote in June.
- b. [Holiday Policy Change](#)
 - i. Juneteenth has been enacted as a new federal and state holiday. This is an important marker of race-based violence and discrimination. The holiday has become a celebration of Black history.
 - ii. Since June is next month, the board was asked to consider a vote to approve this month.
 - iii. The board moved to approve the change, and the motion passed unanimously.
- c. [Sick Leave Policy Update](#)
 - i. The Library proposed a minor update to the Sick Leave policy in the employee handbook to specify mental health care as a reason to use sick leave.
 - ii. This is a staff-driven proposal that came from the Wellness Committee.
 - iii. This update will be considered for a vote in June.
- d. [Internet Access Policy Update](#)
 - i. This policy must be reviewed and approved every three years to retain eligibility for grants from the State Library. This policy has been created to meet the guidelines established in [Utah State Code 9-7-215](#)
 - ii. The team recommended removing the mission statement, which is now outdated, and doesn't need to be restated in each policy section. They also recommended removing a procedural paragraph about printing.

- iii. This update will be considered for a vote in June.

IX. ADJOURN

- a. The board moved to adjourn the meeting, and the motion passed unanimously. The meeting adjourned at 4:52pm.

UPCOMING SCHEDULE

The next will be held

Monday, June 27, 2022, 4pm

Meeting will be held virtually via Google Meet