



**BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
JANUARY 12, 2022, 5:30 P.M.  
JENKINS ROOM**

The Regular Meeting was called to order at 5:33 p.m. by Cimino with the following members present: Cimino, Barber, Savako, Walz, Moser, Courtney and Grair. Also present were Amy Young, Director, Patricia Bertsch, Fiscal Officer, Cindy Wenger and Darlene McKenzie, staff members.

**AGENDA APPROVAL:** to approve the agenda as presented.

Courtney made a motion and Moser seconded

7 aye; 0 no; 0 absent; 0 abstain

**COMMENTS FROM PERSONS IN ATTENDANCE:** None

**Res#10-22** **MINUTES APPROVAL:** to approve the minutes of the December 15, 2021 Regular Meeting as presented.

Courtney made a motion and Savako seconded

7 aye; 0 no; 0 absent; 0 abstain

**FISCAL OFFICER**

**Res#11-22** **Financial Report & Summary Approval:** to approve the Fiscal Officer Financial Report (1-A) and Financial Summary (1-B) for December 2021 as presented.

1-A Moser made a motion and Grair seconded

1-B 7 aye; 0 no; 0 absent; 0 abstain

**Donations & Gifts:** to accept donations in the amount of \$47.95 as presented.

**Res#12-22** Savako made a motion and Grair seconded

1-C 7 aye; 0 no; 0 absent; 0 abstain

**Discards:** None

**Res#13-22** **Request for Public Depository Applications:** to authorize the Fiscal Officer to accept Public Depository Applications for eligible banking institutions to accept Active and Interim Deposits of Reed Memorial Library in accordance with the Ohio Revised Code Chapter 135 – Uniform Depository Act, for the term March 1, 2022 until February 28, 2027. Applications will be received until February 11, 2022.

Barber made a motion and Courtney seconded

7 aye; 0 no; 0 absent; 0 abstain

**DIRECTOR**

**Monthly Report / Statistics 1-D**

**Department Reports / Statistics 1-E**

Adult Services

Children's Services

Public Services

**Announcements:** None

**COMMITTEE REPORTS**

**BYLAWS AND POLICY COMMITTEE:** Did not meet

**FINANCE/AUDIT COMMITTEE:** Did not meet

**RECORDS RETENTION COMMITTEE:** Did not meet

**LONG RANGE PLANNING COMMITTEE:** Did not meet

**BUILDING AND GROUNDS COMMITTEE:** Did not meet

**PERSONNEL COMMITTEE:** Met at 4:00 p.m. on January 11, 2022

**OLD BUSINESS:** None

**NEW BUSINESS**

**Res#14-22** **Insurance:** to approve payment of insurance premium for property and casualty for the building and contents, including boiler, for the term: February 10, 2022 to February 10, 2023 and Director and Fiscal Officer Bonds for the term: February 1, 2022 to January 31, 2023 and Deputy Fiscal Officer's bond for term: December 31, 2021 until December 31, 2022.  
Barber made a motion and Savako seconded  
7 aye; 0 no; 0 absent; 0 abstain

**Permanent Appropriations:** to approve the 2022 Permanent Appropriations as follows:

	General Fund	\$2,209,087.00
<b>Res#15-22</b>	<u>Special Revenue</u>	
	Children's Area (2001)	6,010.53
	Ruth C. Woolf (2002)	500.00
	Brown Fund (2005)	2,600.00
	<u>Capital Projects:</u>	
	Build & Repair (4001)	<u>50,000.00</u>
	<b>For a total of:</b>	<b>\$2,268,197.53</b>

Moser made a motion and Courtney seconded  
7 aye; 0 no; 0 absent; 0 abstain

**Res#16-22** **HVAC Maintenance Contract:** to approve entering into a HVAC maintenance contract with Gardiner for the amount of \$6,528 for February 1, 2022 to January 31, 2023 as presented.  
**1-F** Moser made a motion and Grair seconded  
7 aye; 0 no; 0 absent; 0 abstain

**OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD**

**Set Date for Special Meeting:** Trustees only will meet at 4:00 p.m. on February 16, 2022 to discuss the performance appraisal for Director and Fiscal Officer.

**Executive Session:** Moser made a motion and Courtney seconded to go into an executive session at 6:28 p.m. to consider a personnel matter.

Roll call: Cimino - yes; Barber - yes; Savako - yes; Walz - yes; Moser - yes; Courtney - yes; Grair - yes

**Come out of Executive Session:** Moser made a motion and Courtney seconded to come out of executive session at 7:25 p.m.

Roll call: Cimino - yes; Barber - yes; Savako - yes; Walz - excused; Moser - yes; Courtney - yes; Grair - yes

**Res#17-22** **Personnel Matter:** to approve the recommendation of the Personnel Committee to terminate Reed Memorial Library staff member Karen Ross as of January 15, 2022. However, Karen Ross has the ability to resign her position on or before January 15, 2022 and receive the appropriate benefits associated with said resignation.

Courtney made a motion and Moser seconded  
7 aye; 0 no; 0 absent; 0 abstain

**ADJOURNMENT**

Courtney made a motion and Moser seconded that the meeting be adjourned at 7:38 p.m.  
7 aye; 0 no; 0 absent; 0 abstain

  
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Frank Cimino, President

  
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Janice Savako, Secretary