

# LOAN PERIODS, FINES, AND CHARGES

May 2022

## Non-resident Cards

Six-month non-resident library card	\$60.00
One-year non-resident library card	\$120.00
Three-month temporary resident card	\$15.00

## Loan Periods

Library materials	3 weeks (with exceptions noted below)
Chromebooks and Telescopes	7 days
Basement Creative Lab Equipment	7 days
Reference Collection	non-circulating
Special Collections	non-circulating
Current Magazines	non-circulating
Newspapers	non-circulating

- Most Library materials may be renewed twice, unless requested by another patron.
- Materials may be renewed by phone, in person at the library, or on our Library catalog.

## Overdue Fines

Adult & Teen Materials (exceptions below)*	\$0.10 per day per item, up to \$5.00
* Chromebooks, Hotspots, & Telescopes	\$5.00 per day per item, up to \$25.00
*Basement Creative Lab Equipment	\$25.00 per day per kit, up to \$125.00

Children's Materials are fine free (exception below)\*

*Discovery Kits	\$1.00 per day per kit, up to \$10.00
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There is no grace period for overdue items. Fines begin accruing the day after an item is due. Full Library privileges are revoked for patrons with fines greater than \$10.00 or items that are more than one month overdue. If unpaid fines and fees exceed \$25.00, a billing notice is mailed. Accounts unpaid will be sent to a Collection Agency and an additional \$10.00 debt collection fee will be charged.

## Damaged and Lost Fees

Materials damaged beyond use	Full replacement cost
Missing audiobook CD	\$9.00
Missing case/packaging	\$5.00
Missing cover/artwork	\$2.00
Missing Discovery Kit Items	Full replacement cost of item(s)
Patron Card Replacement	\$1.00

The full replacement cost is the retail price of the item when purchased initially by the library.

## Other Fees

Photocopies	\$0.10/page
Printer copies - black	\$0.10/page
Printer copies - color	\$0.50/page
Microfiche copies	\$0.10/page
Test Proctoring Services	\$15.00/exam