



Reconsideration of Hiawatha Public Library Materials

This policy functions as a procedure to be used by individuals or groups seeking a reconsideration of library materials held in the Hiawatha Public Library collection.

Library patrons may request books or other materials to be added to the collection. The Hiawatha Public Library Board of Trustees supports intellectual freedom and subscribes to the principles of the American Library Association Library Bill of Rights. The library staff applies the criteria described in the Library Bill of Rights and the Library's Collection Development Policy to provide books and materials that reflect the diversity of viewpoints within the community.

The board recognizes that individuals may question library materials that do not support their tastes and views. Library staff are available to discuss concerns and identify options and alternate materials. If concerns are not satisfied through a discussion with staff, patrons may request a formal reconsideration of library materials. Requests for reconsideration are first handled by the library's Circulation Manager or the Youth Services Librarian, then the Library Director, and ultimately, the library's Board of Trustees.

The board has adopted a process for the formal reconsideration of library materials. This process ensures that questions about specific items in the collection are handled in a prompt and consistent manner.

The material in question will remain in the collection and available to patrons during the reconsideration process. Items the board deems appropriate for the collection will not be removed except by court order.

Title_____

Author_____

Date request received by staff: _____ Staff initials: _____

Format (circle all that apply)

Book Movie Magazine Audio Recording Game Digital Item

1. What brought this resource to your attention?

2. What is your concern about this resource?

3. Did you read, view, or listen to the entire resource? If not, what sections or pages did you review?

4. Are you aware of any professional or literary reviews of this material?

5. What materials can you suggest to counterbalance the point of view of this material?

6. What action are you requesting the library to consider?

Name_____ Date_____

Representing: [] Self [] Organization

Address_____

City_____ State/Zip_____

Phone_____ Email_____