

CONSORTIUM HOLDS

The Fremont Public Library is a member of Cooperative Computer Services (CCS), a consortium of libraries that share an online catalog. This shared catalog allows patrons from any participating library to place holds on materials from any library within the shared catalog to checkout from the Fremont Library. Loan periods and fees for lost or damaged items are set by the owning library.

ILLINET INTERLIBRARY LOAN CODE

The Library follows the InterLibrary Loan Code (23 Ill. Adm. Code. 3030. Exhibit A [III]. Ethics and Responsibilities of ILLINET Member Libraries) set by the Illinois Library and Information Network. However, borrowing rules within the consortium may vary from this code as a shared catalog allows for direct requests from patrons within the catalog for materials.

Based on the ILLINET Code, libraries should not request materials from other libraries that they do not lend out themselves. Typically Fremont Public Library does not lend or borrow high demand or fragile items via InterLibrary Loan. For a list of items and their hold restrictions, please see the Circulation Policy Appendix.

ILL REQUESTS (Loans from outside our shared catalog)

ILL requests are performed by library staff and are available to Fremont Public Library cardholders only. These materials are usually delivered via US mail and the Library pays postage costs. Failure to pick up items placed on hold or requested through ILL could result in suspension of ILL privileges for the cardholder.

Fremont Public Library does not charge for ILL services, but will pass on any fees charged by the lending library beyond normal postage costs. Patrons will be notified of any fees prior to obtaining the material.

The loan period is set by the lending library. Most ILL items may not be checked out for longer than 4 weeks and may not be renewed. Some items may require the patron view the material from within the Fremont Public Library (see also Microfilm).

ILL requests are sent at the discretion of the lending library. The lending library also sets any fees for the request as well as fees for lost or damaged items. Fremont Public Library also reserves the right to not request items based on mailing costs and fragility of items. Rarity, size and type of material may impact our decision. We will communicate with the patron other options for obtaining materials in these cases.

MICROFILM

Fremont Public Library may obtain microfilm for patrons to view on the library's microfilm and microfiche reader. The reader also allows patrons to print from the film.

PHOTOCOPIES

Fremont Public Library will send photocopies of articles free of charge under most circumstances. We will also send photocopies of pages from our Reference materials up to the limits that comply with the U.S. copyright law (Title 17, US Code).