

Ordinance Number FY 2022-23-101 Combined Annual Budget & Appropriation Ordinance of
Fremont Public Library District, Lake County, Illinois for Fiscal Year 2022-2023

WHEREAS, the Fremont Public Library District (the "District") is a non-home rule government organized and operating under the authority of the Illinois Constitution and the Public Library District Act of 1991, 75 ILCS 16 et seq.;

WHEREAS, the Trustees of the District are required by the Public Library District Act of 1991, 75 ILCS 16/30-85, to prepare and enact a budget and appropriation ordinance pursuant to the Illinois Municipal Budget Law 50 ILCS 220/1, et seq.;

BE IT ORDAINED BY THE BOARD OF LIBRARY TRUSTEES (KNOWN HEREINAFTER AS THE "BOARD") OF FREMONT PUBLIC LIBRARY DISTRICT (KNOWN HEREINAFTER AS THE "DISTRICT"), COUNTY OF LAKE, STATE OF ILLINOIS:

Section 1. Recitals. The foregoing Recitals are incorporated as substantive portions hereof as though set forth herein.

Section 2. It is hereby found and determined:

- (a) This Board has heretofore caused to be prepared a combined annual budget appropriation in tentative form, which has been conveniently available for public inspection for at least thirty (30) days prior to final action hereunder:
- (b) A public hearing on said ordinance was held at the Fremont Public Library, 1170 Midlothian, Mundelein, Illinois on the 15th of the month of September in the year of 2022, notice of said hearing having been given by publication in the Daily Herald, being a newspaper published within this District, at least thirty (30) days prior to such hearing, and;
- (c) That all other legal requirements for the adoption of the annual budget and appropriation ordinance of this District for the fiscal year which begins July 1, 2022 and ends June 30, 2023, have heretofore been performed.

Section 3. The following sums of money, or so much thereof as may be authorized by law for the following objects and purposes, be and the same are hereby budgeted and appropriated for the fiscal year beginning on the First day of July 2022, and ending on the Thirtieth Day of June 2023.

	BUDGETED	APPROPRIATED
PERSONNEL		
Salaries	\$2,290,000	\$ 2,700,000
Group Medical Insurance	\$ 260,000	\$ 310,000
Conferences	\$ 5,000	\$ 6,000
Continuing Education	\$ 4,000	\$ 5,000
Travel	\$ 2,000	\$ 3,000
Professional Fees	\$ 6,000	\$ 7,000
Misc. staff expenditures	\$ 10,000	\$ 12,000
Social Security (FICA)	\$ 175,000	\$ 210,000
TOTAL PERSONNEL	\$2,752,000	\$ 3,253,000
BUILDING OPERATIONS		
Utilities - Electric	\$ 110,000	\$ 132,000
Utilities - Gas	\$ 45,000	\$ 54,000
Utilities - Water	\$ 20,000	\$ 24,000
Garbage Removal	\$ 10,000	\$ 12,000
Building Maintenance/Repair	\$ 180,000	\$ 216,000
Maintenance Supplies	\$ 50,000	\$ 60,000
Housekeeping	\$ 70,000	\$ 84,000
Capital Projects	\$ 50,000	\$ 60,000
TOTAL BUILDING OPERATIONS	\$ 535,000	\$ 642,000
TRUSTEE - ADMINISTRATION		
Trustee - Continuing Education	\$ 1,500	\$ 2,000
Legal Notice Publication	\$ 2,500	\$ 3,000

TOTAL TRUSTEE - ADMIN. EXPENSE	\$ 4,000	\$ 5,000
OUTSIDE PROFESSIONAL SERVICES		
Legal Services	\$ 10,000	\$ 12,000
Other Professional Fees	\$ 15,000	\$ 18,000
Accounting Services	\$ 16,000	\$ 19,000
Payroll Processing	\$ 14,000	\$ 16,500
Audit	\$ 12,000	\$ 14,000
Processing Fees - Credit cards	\$ 1,000	\$ 1,500
TOTAL OUTSIDE PROFESSIONAL SERVICES	\$ 68,000	\$ 81,000
LIBRARY MATERIALS		
Books - Adult	\$ 125,000	\$ 150,000
Books - Youth	\$ 65,000	\$ 78,000
Electronic Materials	\$ 250,000	\$ 300,000
Periodicals - Adult	\$ 12,000	\$ 14,000
Periodical - Youth	\$ 2,000	\$ 3,000
Audio Visual - Adult	\$ 51,000	\$ 61,000
Audio Visual - Youth	\$ 30,000	\$ 36,000
TOTAL LIBRARY MATERIALS	\$ 535,000	\$ 642,000
PROMOTION & PUBLICITY		
Library Programs/Supplies - Adult	\$ 32,000	\$ 38,000
Program - Reimbursable expenses	\$ 1,500	\$ 2,000
Library Programs/Supplies - Juvenile	\$ 24,000	\$ 28,000
Public Relations/Graphics	\$ 24,000	\$ 28,000
Outreach/Volunteer Program	\$ 2,000	\$ 3,000
Newsletter	\$ 35,000	\$ 42,000
TOTAL PROMOTION & PUBLICITY	\$ 118,500	\$ 141,000
LIBRARY OPERATIONS		
Supplies-Office	\$ 20,000	\$ 24,000
Technical Processing	\$ 40,000	\$ 48,000
Circulation Supplies & Operations	\$ 10,000	\$ 12,000
Postage	\$ 10,000	\$ 12,000
Print/Fax/Copy	\$ 14,000	\$ 16,000
Small equipment/furniture	\$ 20,000	\$ 24,000
Telephone	\$ 50,000	\$ 60,000
Equipment Maintenance	\$ 2,000	\$ 3,000
TOTAL LIBRARY OPERATIONS	\$ 166,000	\$ 199,000
AUTOMATION & TECHNOLOGY		
Computer Equipment	\$ 75,000	\$ 90,000
Computer Software	\$ 50,000	\$ 60,000
Computer Maintenance/Repair	\$ 50,000	\$ 60,000
CCS Operating Costs	\$ 80,000	\$ 96,000
OCLC Operating Costs	\$ 15,000	\$ 18,000
Internet	\$ 25,000	\$ 30,000
TOTAL AUTOMATION & TECHNOLOGY	\$ 295,000	\$ 354,000
CAPITAL PROJECTS - EQUIP,FURNISH,REPAIR	\$ 50,000	\$ 60,000
PER CAPITA		

Current year	\$ 57,218	\$ 57,218
Prior Year	\$ 57,218	\$ 57,218
TOTAL PER CAPITA	\$ 114,436	\$ 114,436
INSURANCE		
Liability Insurance	\$ 30,000	\$ 36,000
Unemployment Compensation	\$ 10,000	\$ 12,000
Work Comp	\$ 10,000	\$ 12,000
Bonds/Crime Coverage	\$ 5,000	\$ 6,000
TOTAL INSURANCE	\$ 55,000	\$ 66,000
CONTINGENCY	\$ 5,000	\$ 6,000
GIFTS, DONATIONS, GRANTS		
Gifts & Memorials	\$ 5,000	\$ 6,000
Misc. Grants	\$ 25,000	\$ 30,000
TOTAL GIFTS, DONATIONS, GRANTS	\$ 30,000	\$ 36,000
TOTAL LIBRARY FUND EXPENSE	\$4,727,936	\$ 5,599,436
IMRF FUND	\$ 210,000	\$ 252,000
SUBTOTAL	<u>\$4,937,936</u>	<u>\$ 5,851,436</u>
SPECIAL RESERVE FUND	\$2,000,000	\$ 2,400,000
Total Expenditures	<u>\$6,937,936</u>	<u>\$ 8,251,436</u>

Each of said sums of money and the aggregate thereof are deemed necessary by this Board of Library Trustees to defray the necessary expenses and liabilities of this District during the fiscal year beginning July 1, 2022, and ending June 30, 2023 for the respective purposes set forth.

Pursuant to Provision 75 ILCS 16/40-50, the unexpended balances of the proceeds received annually from public library taxes not in excess of statutory limits may be accumulated in the Special Reserve Fund of this District. Except as provided in Section 6, all appropriations shall terminate with the close of the fiscal year; provided that the remaining balances shall be available until the 30th day of August for the authorization of the payment of obligations incurred prior to the close of the fiscal year and until the 30th day of September for the payment of such obligations or for the transfer of the remaining balances thereof to be accumulated pursuant to Provision 75 ILCS 16/30-90.

Section 4. The following determinations by the Board of Trustees are hereby made part of the aforesaid budget:

- (a) An estimate of cash on hand at the beginning of the fiscal year is expected to be \$5,139,565.
- (b) An estimate of the cash expected to be received during the fiscal year from all sources is \$4,926,346.
- (c) An estimate of the expenditures contemplated for the fiscal year is \$7,087,936.
- (d) An estimate of the cash expected to be on hand at the end of the fiscal year is \$2,977,975.
- (e) An estimate of the amount of taxes to be received during the fiscal year is \$4,689,310.

Section 5. All ordinances or parts of ordinances conflicting with any of the provisions of this ordinance are hereby repealed. In any item or portion thereof of this budget and appropriation ordinance is for any reason held invalid, such decision shall not effect the validity of the remaining portion of such item or the remaining portion of this ordinance.

Section 6. The receipts and revenues of the Fremont Public Library District derived from sources other than taxation and not specifically appropriated, and all unexpended balances from the preceding fiscal year not required for the purposes for which they were appropriated and levied, shall constitute the General Fund and shall be first placed to the credit of such fund.

Section 7. The ordinance shall be in force and effect immediately upon passage and publication as provided by law.

AYES: Kasten, MacKay, Nalezney, Pathmann, Smogor, Hoenig

ABSENT: Reid-Schwenk

Date: September 15, 2022

/s/Steve Hoenig, President

Attest:

/s/Brenda Pathmann, Secretary