

Fremont Public Library District  
Regular Monthly Board Meeting  
November 17, 2022

1. Call to Order

President Hoenig called to order the regularly scheduled monthly meeting of the Board of Library Trustees for the Fremont Public Library District at 6:00 p.m.

2. Roll call:

Trustees Present: Jay Kasten, Laurie MacKay, Brenda Pathmann, Sharon Smogor and Steve Hoenig

Absent: Jodie Nalezny, Amber Reid-Schwenk

Hoenig made a motion to allow Trustee Nalezny to participate in the meeting remotely, as authorized by the 5 ILCS 120/7 and the Library's Internal Administrative Procedures; seconded by Pathmann. The roll was called:

Yes: Kasten, MacKay, Pathmann, Smogor and Hoenig

Absent: Nalezny, Reid-Schwenk

The motion passed.

Updated attendance:

Trustees Present: Jay Kasten, Laurie MacKay, Jodie Nalezny, Brenda Pathmann, Sharon Smogor and Steve Hoenig.

Absent: Amber Reid-Schwenk

Others Present: Scott Davis, Director; Rebecca Ingram, Assistant Director

3. Kasten made a motion to approve the agenda; seconded by MacKay. The motion passed by voice vote.

4. Public comment – none.

5. Correspondence (moved up from agenda item #7)

5.1 Village of Mundelein sent notice of new development to be built in the downtown TIF for which the library will be receiving a developer donation totaling \$50,000.

5.2 Received a check from the Village of Mundelein for \$25,000 in America Rescue Plan Act funds which the library will use to purchase furnishings in the upcoming renovation project.

5.3 Received a rebate check from the library's workers compensation insurance carrier following their annual audit.

5.4 Received correspondence from U.S. Department of Justice regarding update the library requested on pending restitution from payroll tax fraud case.

6. Secretary's Report

6.1 Pathmann made a motion to approve minutes of regular monthly meeting of October 20, 2022; seconded by Smogor. The motion passed by voice vote.

7. Treasurer's Report

7.1 Treasurer MacKay presented the monthly Finance Report for October 2022.

7.2 MacKay made a motion to approve lists of checks, payment of bills and salaries, and transfers for October 2022; seconded by Kasten. The roll was called:

Yes: Kasten, MacKay, Nalezny, Pathmann, Smogor, and Hoenig

Absent: Reid-Schwenk

The motion passed.

7.3 Davis reviewed the Levy ordinance.

8. Committee Reports

8.1 Finance Committee – no report

8.2 Personnel Committee – no report

8.3 Physical Facilities Committee – no report

8.4 Policy and Planning Committee – no report

8.5 Internal Administrative Procedures Ad hoc Committee – Chair Nalezny reported that the committee will meet before the December regular monthly Board of Trustees meeting.

9. President's Report

9.1 President Hoenig will call for a Special Meeting of the Board for the purpose of awarding the construction bids for the upcoming remodeling project, most likely on December 19.

9.2 The 2023 Per Capita Grant application and Board review requirements were briefly discussed.

9.3 Trustee Kasten gave a brief update on the Friends and their efforts to clear out the area of the Shell Space where the construction will take place.

10. Director's Report

10.1 Director Davis gave update on the current status of the ice melt system which is working properly with the exception of the section of the front drive where repairs were attempted.

10.2 Davis reported on the recent staff in-service meeting that featured a sergeant from the Mundelein Police Department addressing safety issues and reviewing the Run-Hide-Fight response to an active shooter or other serious threat. Other general safety drills and tactics were discussed.

11. Other Business

11.1 Kasten made a motion to adopt Ordinance No. FY2022-23-103, An Ordinance Levying Taxes for Library Purposes; seconded by Smogor. The roll was called:

Yes: Kasten, MacKay, Nalezny, Pathmann, Smogor, and Hoenig

Absent: Reid-Schwenk

The motion passed.

12. Hoenig made a motion to adjourn the meeting at 6:52 p.m.; seconded by Kasten. The motion passed by voice vote.

Approved 12/15/22

/s/Brenda Pathmann, Secretary