

Fremont Public Library District  
Regular Monthly Board Meeting  
June 16, 2022

1. Call to Order  
President Hoenig called to order the regularly scheduled monthly meeting of the Board of Library Trustees for the Fremont Public Library District at 6:00 p.m.
2. Roll call:  
Trustees Physically Present: Steve Hoenig, Jay Kasten, Laurie MacKay, Jodie Nalezny, Brenda Pathmann and Amber Reid-Schwenk.  
Also Present: Scott Davis, Library Director; Becky Ingram, Assistant Director  
Board President Hoenig made a motion to allow Trustee Sharon Smogor to participate remotely via electronic means, as authorized by the 5 ILCS 120/7 and the Library's Internal Administrative Procedures; seconded by Kasten. The roll was called:  
Yes: Kasten, MacKay, Nalezny, Pathmann, Reid-Schwenk, and Hoenig  
The motion passed and Smogor was added to the attendance roll.
3. Approve Agenda –Pathmann made a motion to approve the agenda; seconded by Kasten. The motion passed by voice vote.
4. Public comment – none.
5. Correspondence:
  - 5.1 Received certification from the County of the Library District's finalized Equalized Assesed Valuation (EAV) for calendar year 2022.
  - 5.2 Received energy update from the Intergovernmental Utilities Purchasing Cooperative (IUPC) in response to rising energy rates.
  - 5.3 Received letter from vendor who signs up libraries to be authorized locations for the public to purchase license plate renewal stickers.
6. Secretary's Report
  - 6.1 Pathmann made a motion to approve minutes of regular monthly meeting of May 19, 2022; seconded by Nalezny. The motion passed by voice vote.
  - 6.2 Pathmann made a motion to approve minutes of Personnel Committee meeting of May 31, 2022; seconded by Reid-Schwenk. The motion passed by voice vote.
  - 6.3 Pathmann made a motion to approve Closed Session minutes of Personnel Committee meeting of May 31, 2022; seconded by Reid-Schwenk. The motion passed by voice vote.
  - 6.4 Pathmann made a motion to open closed session minutes of May 15, 2021 and May 31, 2022 and to keep all other closed session minutes closed; seconded by Kasten. The motion passed by voice vote.
  - 6.5 Pathmann made a motion to allow for the destruction of the closed session recordings of September 8, 2020, October 8, 2020 and November 19, 2020; seconded by Kasten. The motion passed by voice vote.
  - 6.6 Pathmann made a motion to allow for the destruction of open session recordings from meetings held remotely during pandemic on April July 16, 2020, August 8, 2020, September 17, 2020, October 15, 2020 and November 19, 2020; seconded by Nalezny. The motion passed by voice vote.
7. Treasurer's Report
  - 7.1 Treasurer MacKay presented the monthly Finance Report for May 2022. The new financial synopsis page presented last month was not included this month; Davis stated is was an oversight and will be provided next month. It was noted that the column totals in page eight of the report were not listed as being under budget as they should. Davis will notify the accountant of the discrepancy.
  - 7.2 MacKay made a motion to approve lists of checks, payment of bills and salaries, and transfers for June 2022; seconded by Kasten. The roll was called:  
Yes: Kasten, MacKay, Nalezny, Pathmann, Reid-Schwenk, Smogor and Hoenig  
The motion passed.
8. Committee Reports
  - 8.1 Finance Committee – no report
  - 8.2 Personnel Committee – met on May 31, 2022 to conduct Library Director's performance review.

8.2.1. Personnel Committee Chair Reid-Schwenk moved to go into Closed Session regarding an employee issue, as authorized by 5 ILCS 120/2(c)(1); seconded by Pathmann. The roll was called:  
Yes: Kasten, MacKay, Nalezny, Pathmann, Reid-Schwenk, Smogor and Hoenig.

The motion passed. Open session was suspended at 6:35 p.m.

8.2.2. Open session resumed at 7:27 p.m. The roll was called:

Trustees Physically present: Steve Hoenig, Jay Kasten, Laurie MacKay, Jodie Nalezny, Brenda Pathmann and Amber Reid-Schwenk

Trustee participating remotely: Sharon Smogor

Also Present: Scott Davis, Library Director; Becky Ingram, Assistant Director

8.3 Physical Facilities Committee – no report

8.4 Policy and Planning Committee – next batch of policies up for revision will be discussed at a committee meeting to be held prior to the July regular monthly Board meeting, tentatively set for June 30.

## 9. President's Report

9.1 Thanked those who participated in the Adopt-A-Highway cleanup on June 4.

9.2 Friends and Foundation update – Friends Liaison Kasten reported on the F&F's recent combined membership/Board meeting. A key member is moving away and membership dues are no longer being charged. Davis noted that the layout of their backroom space after the remodeling has yet to be determined, but it will be ample for the handling of library discards. Used books from the public are handled through the large donation bins in the parking lot, which eases the burden on the volunteers.

## 10. Director's Report

10.1 Continuing to monitor electric bills which have now reverted to more normal levels. Suspicion still centers on the ice melt system having caused the higher than expected bills in the cold weather months. The ice melt manufacturer and an electrician hired by the library believe they have identified the problem and suggested a repair that involves breaking through the concrete. The architect from the project was contacted but as expected said his hands are tied due to the warranty having expired. Proposals for the electrical and cement work are being sought.

10.2 Governor signed into law Public Act 102-0977 that requires library districts to fill a vacant board seat within 90 days of the vacancy being declared, otherwise the State Librarian shall appoint one.

10.3 Davis gave update on remodeling project and his meeting with the space planning and merchandising consultant to go over his space analysis. The architect was also present and will incorporate some of these concepts into the first draft of the remodeling floor plans. Davis checked with the architect and found he is available to attend the July Board meeting, which the Board said they would like.

10.4 Davis reported that the State's Attorney's office and County Clerk separately reached out regarding a former trustee who did not complete their Statement of Economic Interest. Davis reminded the current trustees that the SEIs are completed for the prior year, so even after their terms are completed they will still have to file one more time the following calendar year.

NOTE: Trustee MacKay left the meeting at 7:58 pm.

## 11. Other Business

11.1 A motion was made by Nalezny and seconded by Smogor to approve Working Budget and Estimate of Revenues for FY 2022-23. The roll was called:

Yes: Kasten, Nalezny, Pathmann, Reid-Schwenk, Smogor and Hoenig

Absent: MacKay

The motion passed.

11.2 A motion was made by Nalezny and seconded by Smogor to transfer \$850,000 from Corporate Fund to Special Reserve Fund to be used for building capital improvements. The roll was called:

Yes: Kasten, Nalezny, Pathmann, Reid-Schwenk, Smogor and Hoenig

Absent: MacKay

The motion passed.

- 11.3 The motion passed to transfer \$850,000 from Corporate Fund to Special Reserve Fund to be used for building capital improvements. The roll was called:  
Yes: Kasten, Nalezny, Pathmann, Reid-Schwenk, Smogor and Hoenig.  
Absent: MacKay  
The motion passed.
- 11.4 Motion to approve Resolution No. FY 2021-22-104, A Resolution Authorizing Temporary Allocation of Paid Sick Leave. The roll was called:  
Yes: Kasten, Nalezny, Pathmann, Reid-Schwenk, Smogor and Hoenig.  
Absent: MacKay  
The motion passed.
- 11.5 Motion to approve Ordinance No. FY 2021-22-103, An Ordinance Providing For Cash Contributions through Developer Donations. The roll was called:  
Yes: Kasten, Nalezny, Pathmann, Reid-Schwenk, Smogor and Hoenig.  
Absent: MacKay  
The motion passed.
- 11.6 Motion to approve regular Board of Trustees meeting dates for FY2022-23. The roll was called:  
Yes: Kasten, Nalezny, Pathmann, Reid-Schwenk, Smogor and Hoenig.  
Absent: MacKay  
The motion passed.
- 11.7 Motion to approve list of Scheduled Closings for FY2022-23. The roll was called:  
Yes: Kasten, Nalezny, Pathmann, Reid-Schwenk, Smogor and Hoenig.  
Absent: MacKay  
The motion passed.
- 11.8 Motion to approve annual Non-Resident Library Card Policy. The roll was called:  
Yes: Kasten, Nalezny, Pathmann, Reid-Schwenk, Smogor and Hoenig.  
Absent: MacKay  
The motion passed.
- 11.9 Motion to approve Library Director's performance review and compensation for FY22-23 Adjournment. The roll was called:  
Yes: Kasten, Pathmann, Reid-Schwenk, Smogor and Hoenig.  
No: Nalezny  
Absent: MacKay  
The motion passed.
12. Hoenig made a motion to adjourn the meeting; seconded by Pathmann. The motion passed by voice vote. The meeting adjourned at 8:27 p.m.

Approved 07/21/22

/s/Brenda Pathmann, Secretary