



## **Forsyth County Public Library Board of Trustees Summary of Action Taken at March 21, 2022 Meeting**

The Forsyth County Public Library Board of Trustees held its March meeting at the Cumming Library on March 21, 2022 at 5:30 p.m.

Present were Board members Mary Helen McGruder (Chairman), Kristin Morrissey, Lisa Stortzum, Kathy Thomas, and Christy Winters. The following is a summary of action taken at this meeting:

- I. Call Meeting to Order  
**Called to Order at 5:31 p.m.**
- II. Adoption of Agenda  
**The Board voted unanimously to adopt the Agenda as presented.**
- III. Announcements  
**There were no announcements.**
- IV. Adoption of Minutes  
**The Board voted unanimously to adopt the minutes of the February 14, 2022 Library Board meeting.**
- V. Items to be discussed
  1. Activities Report  
**No action was taken.**
  2. Denmark Library update  
**No action was taken.**
  3. Denmark Library budget  
**The Board voted unanimously to approve the Denmark Library capital project budget as presented by staff, with total sources (revenues and fund balance) and expenditures of \$13,151,965.**
  4. Fiscal Year 2021 audit report  
**The Board voted unanimously to accept the Library's Fiscal Year 2021 audit as presented.**
  5. Fiscal Year 2021 AUP report  
**The Board voted unanimously to accept the FY2021 AUP Report for State Grants as presented.**

6. Uncollectable patron debt  
**The Board voted unanimously to write off \$34,374.45 in patron debt remaining from 2018.**
7. State MRR grants update  
**No action was taken.**
8. Fund Balance policy  
**The Board voted unanimously to approve the revised Fund Balance policy, effective March 21, 2022.**
9. Proposed uses of fund balance  
**The Board voted unanimously to use \$259,719.09 in committed fund balance to purchase the FLX AMH (automated materials handling) system for the Post Road Library; approval to increase Operations expenses by \$259,719.09.**

**The Board voted unanimously to uncommit remaining funds in the IT Maintenance, IT Equipment, and FCN Digitization categories.**

**The Board voted unanimously to transfer \$300,000 in fund balance (General Fund) to the Capital Projects Fund for use for the Denmark Library project.**

10. Proposed Fiscal Year 2022 budget adjustments  
**The Board voted unanimously to increase Donations revenue by \$4,080.00, Materials expenses by \$3,330.00, and Operations expenses by \$750.00 to reflect a grant received from The United Way for the purchase of resource kits for seniors and caregivers and the related supplies.**

**The Board voted unanimously to approve staff to implement FY2022 state funding increases as needed to facilitate timely compliance with GPLS instructions; any budget adjustments shall be ratified by the Library Board at its next meeting.**

11. Financial report  
**No action was taken.**

VI. General Discussion *(if needed)*  
**No discussion.**

VII. Executive Session *(if needed)*  
**No Executive Session was held.**

VIII. Adjournment  
**The Board voted unanimously to adjourn the meeting at 6:31 p.m.**

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A full draft of minutes from this meeting will be posted to the FCPL website ([www.forsythpl.org](http://www.forsythpl.org)) upon completion.

The next regularly scheduled meeting of the Forsyth County Public Library Board of Trustees will be Monday, May 16, 2022 at 5:30 p.m. at the Cumming Library, 585 Dahlonega Street, Cumming, GA 30040.