

**Calcasieu Parish Public Library
BOARD OF CONTROL
BUILDINGS AND PROPERTIES COMMITTEE
MINUTES**

301 W. Claude Street

April 18, 2022

2:00 p.m.

The Buildings and Properties Committee of the Calcasieu Parish Public Library BOARD OF CONTROL met on Monday, April 18, 2022, and 2:00 PM at the Central Library. Mr. Anthony Zaunbrecher, Chair, presided.

Present

Absent

Mr. Anthony Zaunbrecher, Chair
Mr. Paul Arnold
Ms. Alice Danclar
Mrs. Michelle McInnis
Mrs. Willie Mount, President, *ex-officio*
Mr. Ron Hayes, Police Jury Liaison, *ex-officio*

Also: Ms. Marjorie Harrison, Library Director; Mr. David Brossett, Architect for Library Renovations and Hurricane Repairs; Ms. Laila Jones, Associate Architect; Mr. Mike Smith, Calcasieu Parish Police Juror - District 2; Ms. Danielle McGavock, Associate Librarian for Public Services; Mr. Dwight Toland, Facilities Manager; and Ms. Karen Daigle, Recorder.

1. Call to Order – Mr. Zaunbrecher, Chair
2. Review Epps Memorial Library Designs
 - a. Review the Epps Memorial Library designs presented by the architect; to provide input and recommendations as needed. (*see attached letter from Epps Memorial Library Manager, Shone Guillory-Jones*)
 - i. Mr. Brossett presented the proposed updated layout and plans for the Epps Memorial Library. The new design is more residential, it has a pitched roof and shingles. The layout of the areas inside are the same, however with the ceiling being lowered, it changes the look on the inside of the building.
 - ii. There was discussion. Committee members liked the spaciousness of the initial design inside the library and were disappointed changing the roof would change the look and feel of the internal spaces. Mr. Zaunbrecher and Mrs. Mount expressed concern about the lower ceiling because the interior design was never the issue; it was very inviting. They questioned why the ceiling had to be lowered so extensively.
 - iii. Mr. Brossett explained that attempting to make the ceiling the same height with the pitched roof, the proportions get awkward. In addition, with the pitched ceiling, all the air conditioners and mechanicals have to be moved out into the center of the ceiling, rather than tucked away.
 - iv. Mr. Toland added, the traditional design will mean we have to climb a ladder in the middle of the library if we need access to the air conditioners. In the other design, we would have been able to go in through a meeting or study room.
 - v. Mr. Brossett explained the building can be enlarged to fit itself. From a distance it will look good, but up close it would look massive.
 - vi. Mrs. McInnis said she liked the standout version and said that it makes it a library and not just another building. Explaining, "We have the new Capital One buildings that are not traditional, with the interior already working I don't think the exterior is a bad thing."

- vii. There was discussion about the impact it would have on the residential feel of the neighborhood if the initial design was approved.
- viii. Mr. Smith pointed out that a lot of the homes in the area were damaged by the hurricane also, so they will be changing as well.
- ix. Ms. Danclar said the initial design doesn't look like a library; it doesn't have the library feel to it. She also wanted to know if it was possible to have a second floor, or upstairs area.
- x. Ms. Harrison called attention to the fact that with a second floor, there would have to be an elevator. She also indicated the letter from Shone, the Epps Memorial branch manager. Ms. Harrison had asked her to type up her thoughts on the designs, to have the opinions of Ms. Guillory-Jones and her staff represented, because she was unable to attend.
- xi. There was further discussion.

A MOTION WAS MADE BY MR. ZAUNBRECHER TO ADJOURN TO EXECUTIVE SESSION. THE MOTION PASSED UNANIMOUSLY.

THE MEETING ADJOURNED TO EXECUTIVE SESSION AT 2:41 PM

THE MEETING RECONVENED TO REGULAR SESSION AT 2:48 PM

- xii. Mr. Zaunbrecher explained, the Committee would like to honor the employees' input; including higher ceilings, areas for maintenance that would not impede or cause safety issues for either the employees or the patrons, and a more residential feel. We are asking Mr. Brossett to look at the plan and try to give us those high ceilings with the residential feel.
- xiii. Mr. Brossett said in doing that, the interior starts to move around, and things may not be in the same area. They may have the same space, just not the same spots.

The Committee will meet with the architect again prior to the May Board Meeting to review the revised traditional design for the Epps Memorial Library rebuild.

- 3. Anything else to come before the committee – (see attached *Library Repairs and Renovations and Repair and Renovation Cost*)
 - a. Mr. Toland spoke briefly concerning the ongoing repairs and renovations at the remainder of the branches, explaining the worksheets were updated with the new estimated start and completion dates for most locations.
- 4. Adjournment

THE MEETING WAS ADJOURNED BY GENERAL CONSENSUS.

The meeting adjourned at 2:58 pm.

APPROVED


Marjorie Harrison, Secretary