

Bettendorf Public Library  
 Information Center  
 Board of Trustees Meeting  
 Thursday, February 10, 2022  
 5:00 P.M.  
 Malmros Room, Bettendorf Public Library



Agenda Item	Responsibility	Action	Result
1. Roll Call	Covella		<p><b>Present:</b> Kathy Brandtner, Cindy Lewis, Doug Lindstrom (by phone), Darrin Lindquist (by phone), David Pratt, John Rabine  <b>Absent:</b> Archana Wagle  <b>Others present:</b> Jillian Aschliman, Hayleigh Covella, Paul Odell, Karly Lyle, Heather Gibbs, David Vinjamuri, Joe Huberty</p> <p>Brandtner called the meeting to order at 5:02 p.m.</p>
2. Consent Agenda <input type="checkbox"/> Approve Meeting Agenda: February 2022 <input type="checkbox"/> Approve Meeting Minutes: January 2022 <input type="checkbox"/> Approve Payment of Library Invoices: February 2022	Brandtner	Approve	<p>Motion by Pratt, second by Rabine to approve the Consent Agenda as presented. Motion carried.</p>
3. Public Forum (limit of 3 minutes per person)	Brandtner		None
4. Correspondence	Aschliman		<p>Aschliman presented a card from Rudd Library thanking staff for a card they sent after a tornado hit their library. She also presented two emails from patrons, one thanking John Gillette for his kindness during a reference transaction. Aschliman shared two emails from individuals at a meeting Lyle spoke at thanking her for her presentation. They were so impressed they donated \$50 to the Foundation.</p>
5. Director's Report	Aschliman	Updates	<p>Aschliman reported that due to COVID, the library is extending its temporary suspension of most of its in-person programming through the end of February. The</p>

<p>Division Updates</p>	<p>Division Heads</p>	<p>library has postponed Staff In-Service Day from February 21 to April.</p> <p>Aschliman and Kim Kidwell from the Family Museum met with Bettendorf Middle and High School administration to discuss some of the activity happening on the Learning Campus. It was a positive conversation.</p> <p>Aschliman will be on a panel for intellectual freedom on March 9. She has sent information to the trustees if they would like to join.</p> <p>The City's budget workshop started this week.</p> <p>Kathleen Richlen in Human Resources will be sending out information about Aschliman's annual review shortly. The review will take place April 19.</p> <p>Odell reported that the Winter Reading Program wraps up on February 12. Youth Services had 150 more participants this year than last, but still fewer than the year before. The numbers are coming up from COVID, but aren't there yet. Youth Services is working on the Summer Reading Program and has most of the programming planned. Most of the contracts, if not all, have gone out. This year's theme is Read Beyond the Beaten Path. Additionally, Youth Services has hired a new clerk who will start on the 21<sup>st</sup>. They will be fully staffed at that time.</p> <p>Lyle reported that their numbers for the Winter Reading Program are quite good. They have had 77 completions. Coming up, Lyle is very excited about the return of the Summer Concert Series, sponsored by the Foundation. Lucas Berns is the coordinator and has nine of the 11 concerts booked already. All nine of those performers are bands that were booked in 2020 that were canceled. On February 7<sup>th</sup>, the library launched QC Beats, an online streaming platform for local musicians. Kanopy,</p>
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Foundation Update	Sarver/Pratt		<p>the library's new online video streaming service, has been live since the end of January.</p> <p>Brandtner asked about food trucks at the Summer Concert Series. Lyle said they plan to try to coordinate food trucks this year. The Foundation coordinates them through the city.</p> <p>Gibbs reported that they are having a soft launch of INN-Reach next week, hopefully on the 15<sup>th</sup>. That service allows Bettendorf patrons to request their own interlibrary loan items, which will open up a lot of access to materials.</p> <p>Pratt noted that the Library Board of Trustees participation in the Foundation's recent fundraising was 86%. The Foundation is working on outreach to develop more interest in the community for the library's projects.</p>
Friends Update	Odell/Lyle		<p>Odell reported that the Friends are planning for their book sale, to be held the first weekend in April. They also approved a wish list of \$3,125. They continue to do very well in the book shop.</p>
6. Policies/Contracts	Aschliman		None.
7. Governance	Aschliman		None.
8. Community City Relations	Lindstrom		None.
9. Employee Appreciation	Wagle/Lewis		None.
10. Special Presentation: Space Needs Phase II: Conceptual Designs	David Vinjamuri & Joe Huberty		<p>Joe Huberty presented conceptual designs for the library's space needs study.</p> <p>The first approach is to renovate the existing building within its current confines.</p>

			<ul style="list-style-type: none"><li>• The entry would be reconfigured and a new vestibule would be added to help regulate the temperature.</li><li>• In Youth Services, the focus would be on creating more space and creating a few key destinations, including a study area and open space for families to gather.</li><li>• The teen space would be expanded and would feature a quiet shared study space on the outside, a series of booths and flexible tables, gaming spaces, and flexible furnishings that can be reconfigured throughout the day.</li><li>• Quiet areas would be incorporated throughout the library, as well as flexible seating.</li><li>• A glass wall along the north wall would open up the area and emit light, as well as serving as an exit path to an outdoor library space.</li><li>• Some of the café area could be retained for a small café or high-end vending.</li></ul> <p>A first floor expansion project would include all of the above, as well as some additional features.</p> <ul style="list-style-type: none"><li>• The café and Youth Services area would be expanded.</li><li>• There would be more room for the library's collection and for seating.</li><li>• Outdoor seating along the outside of the café would be incorporated</li><li>• In the older children's area, a larger space would accommodate gross motor activities, live theater, and performances.</li></ul> <p>Huberty noted the budget includes the number of shelves needed for a renovation or for an expansion.</p> <p>Brandtner asked how many feet the expansion would add. Huberty said almost 3,000.</p>
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<p>Next Meeting – March 10<sup>th</sup>, 2022 at 5:00 pm.</p> <p>Adjourn</p>	<p>Brandtner</p>		<p>Motion to adjourn by Lewis, second by Pratt. Meeting adjourned at 6:06 p.m.</p>