



BOOKMOBILE DRIVER (Full-time)- Santori

Are you a friendly, energetic person with a passion for reading who enjoys lively conversation and want to make a difference in the lives of our outreach customers? If so, there may be a place for you in the Outreach Services Department. Your primary focus will be operating and working on the Bookmobile, visiting schools and participating in special events.

In this role you will

- Operate the bookmobile and delivery van on a regularly scheduled basis
- Perform daily inspection of vehicles
- Maintain daily log of vehicles and schedule service appointments as needed
- Drive the bookmobile to community or special events
- Act as a circulation clerk: assist customers, check out items, issue library cards and restock materials on the Bookmobile
- Coordinate with full-time Bookmobile driver to maintain vehicle invoices, recommend stops and plan driving routes

Minimum Qualifications

- Valid Illinois CDL driver's license with air brake certification
- High school diploma or equivalent
- Must be at least 21 years old
- Minimum one-year work experience working with the public
- Knowledge of PC and office software applications
- Ability to lift over 50 pounds, and push 100 pounds on a wheeled book cart
- Must be able to work in all conditions
- Spanish language skills are a plus
- Subject to IDOT physical and drug testing

Schedule

Monday through Friday 7:30am - 4:30pm; every third Saturday 8:00am – 4:30pm with a day off the following week. Flexibility to accommodate evening special events and holiday parades.

Benefits

Starting hourly rate at \$17.74

Paid vacation, holiday, personal and sick days

IMRF pension plan

Application deadline: September 23, 2022 – October 3, 2022

To Apply:

If this sounds like the role for you, please send your application, resume and cover letter to hrdirector@aurorapubliclibrary.org.

A copy of our application can be found at

https://aurora.libnet.info/images/pdfs/aurora/HR/Application_for_Employment.pdf

About APLD:

Our [strategic plan](#) includes Advancing through Equity, Achieving School Success, Restoring Aurora and Welcoming New Americans. We're dedicated to providing excellent customer service in a diverse urban area. Our 97,000-square foot main library which opened in 2015 includes a makerspace and a media production lab. We also have two branches and a bookmobile. We serve six school districts in four counties, and our bookmobile provides library services to students in East Aurora School District 131.