



**AURORA PUBLIC LIBRARY DISTRICT  
REGULAR BOARD MEETING  
BOARD OF LIBRARY TRUSTEES  
MAY 25, 2022**

**CALL TO ORDER: 6:00 p.m.**

Present: Trustees Ryan Cytryn, Joe Filapek, Paul LaTour, Sandeep Londhe, Melinda Riddick, Suzanne Stegeman

Absent: Matthew Orr

Also present were Executive Director Michaela Haberkern, Deputy Director Tom Spicer, Communications Manager Miriam Meza-Gotto, Finance Manager Mark Salem, Human Resources Manager Brenda Blough

**ADDITIONS/CHANGES TO THE AGENDA: None**

**MINUTES OF THE APRIL 27, 2022 BOARD MEETING:**

Paul LaTour moved, seconded by Ryan Cytryn, the board voted unanimously to approve the minutes of the April 27, 2022, Board Meeting.

All in Favor

Motion Carried

**BOARD MEETING 4-27-2022 MINUTES APPROVED**

**EXECUTIVE DIRECTOR'S REPORT:**

Michaela Haberkern updated the Board on the community input meetings for the space plan. While the meetings have been small, they were conducive to great discussions and resulted in a lot of good and useful input. We are working on recording a session to make available online and pair that up with a community survey.

The library will be participating in the Aurora Memorial Day, Pride, Juneteenth and Independence Day parades. Trustees are welcome to join.

**FINANCE COMMITTEE REPORT:**

Committee chair Melinda Riddick reported that the Finance Committee met on May 2 to review the working budget and discuss levy strategy and financial reporting. Jamie Rachlin of Meristem Advisors attended to discuss levy strategy for 2022/2023 and effect of inflation. Discussion was deferred to the FY23 Working Budget agenda item.

**PUBLIC COMMENTS: None.**

**NEW BUSINESS:**

Approval of April-May Bills

Finance Manager, Mark Salem, updated the board on an overview of the library's current financial position and expenditures.

Ryan Cytryn moved, seconded by Sandeep Londhe to approve the monthly expenditures as listed on the Authorization Sheet for the period April 28, 2022 to May 25, 2022 in the amount of \$1,026,488.46.

Roll call on motion:

Yes: Trustees Cytryn, Filapek, LaTour, Londhe, Riddick, Stegeman

No: None

Abstain: None

Absent: Orr

Motion Carried

**PAYMENT OF BILLS 4-28-22 TO 5-25-22 APPROVED**

Intro to Eola

Eola Road Branch Manager, Krista Danis, presented a snapshot of services, staff and facility at Eola Branch.

Legislative Update

Board President, Joe Filapek, briefed the board on two bills recently passed by the legislature: HB 5283 – Library Board Vacancies and Treasurer Appointment and SB 3497 – Fee Waiver for Nonresident Minors.

FY23 Working Budget

Melinda Riddick led the board’s discussion of the FY23 Working Budget. Board members discussed programming budgets, the materials budget, and reserve levels.

Non-resident card program participation

Michaela Haberkern discussed with the board –participation in the statewide nonresident card program and the non-resident card fee.

Suzanne Stegeman moved, seconded by Ryan Cytryn, to participate in the nonresident card program for 2022 - 2023.

Roll call on motion:

Yes: Trustees Cytryn, Filapek, LaTour, Londhe, Riddick, Stegeman

No: None

Abstain: None

Absent: Orr

Motion Carried

**NONRESIDENT CARD PROGRAM APPROVED**

Approval of fee for nonresident cards

Sandeep Londhe moved, seconded by Melinda Riddick to approve to set its annual nonresident cardholder fee to \$252.66 for July 1, 2022 through June 30, 2023.

Roll call on motion:

Yes: Trustees Cytryn, Filapek, LaTour, Londhe, Riddick, Stegeman

No: None

Abstain: None

Absent: Orr

Motion Carried

**NONRESIDENT CARD FEE APPROVED**

**ADJOURNMENT**

Paul LaTour moved, seconded by Ryan Cytryn, the board voted unanimously to adjourn at 7:20 p.m.

All in favor

Motion carried

**ADJOURNMENT  
CERTIFIED TO BE A TRUE COPY**

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Secretary, Board of Trustees