

**REED MEMORIAL LIBRARY
MINUTES
REGULAR MEETING
MARCH 18, 2013
CARLIN ROOM
5:00 P.M.**

The Regular Meeting was called to order at 5:05 p.m. by Polichene with the following members present: Polichene, Hall, Savako, Walz and Moser. Cimino and Ribelin were excused. Also present: Cass Owens, Director, and Reneé Heitkamp, Fiscal Officer

AGENDA APPROVAL: to approve the agenda as presented.
Savako made a motion and Moser seconded.
5 aye; 0 no; 2 absent; 0 abstain

COMMENTS FROM PERSONS IN ATTENDANCE There were no comments.

Res#20-13 **MINUTES APPROVAL:** - tabled due to lack of quorum of those at the meeting to approve the minutes of the January 7, 2013 Reorganizational Meeting as presented _____ or corrected as follows _____
_____ motion
_____ second
_____ aye; _____ no; _____ absent; _____ abstain

Res#41-13 **MINUTES APPROVAL:** to approve the minutes of the February 19, 2012 Regular Meeting as presented.
Hall made a motion and Walz seconded.
5 aye; 0 no; 2 absent; 0 abstain

FISCAL OFFICER

Res#42-13 **Financial Report & Summary Approval:** to approve the Fiscal Officer Financial Report and
3-A Financial Summary for February 2013 as presented.
Savako made a motion and Moser seconded.
5 aye; 0 no; 2 absent; 0 abstain

Res#43-13 **Donations & Gifts:** to accept donations in the amount of \$618.30 as presented.
3-A Moser made a motion and Hall seconded.
5 aye; 0 no; 2 absent; 0 abstain

DIRECTOR

Monthly Report 3-B
Statistics
January 2013 3-C (Page 1-8)
Circulation by Month & Year 3-D
Sunday Statistics 3-E
State of Ohio Annual Report 3-F
Department Reports
Children's Department 3-G
Outreach Services 3-H
Reference Department 3-I
Computer Services 3-J
Circulation Department – Meeting rooms 3-K
Announcements: There were no announcements.

COMMITTEE REPORTS

BYLAWS AND POLICY COMMITTEE: Did not meet
FINANCE COMMITTEE: Did not meet
RECORDS RETENTION COMMITTEE: Did not meet
LONG RANGE PLANNING COMMITTEE: Did not meet
BUILDING AND GROUNDS COMMITTEE: Did not meet
PERSONNEL COMMITTEE: Did not meet

OLD BUSINESS: There was no old business.

NEW BUSINESS

Res#44-13

Payment to Portage Library Consortium: to approve a payment of \$10,000.00 to the Portage Library Consortium account.

Hall made a motion and Moser seconded.

5 aye; 0 no; 2 absent; 0 abstain

OTHER ITEMS TO BE BROUGHT BEFORE THE BOARD:

Walz has applied for World Book Night on April 23, 2013.

Hall thanked library for donations to the Friends book sale. The total for the sale took was \$6504.00. There will be a gathering for the Friends on April 17, 2013.

ADJOURNMENT

Moser made a motion and Savako seconded that the meeting be adjourned at 5:40 p.m.

5 aye; 0 no; 2 absent; 0 abstain

Ann Polichene, President

Janice Savako, Secretary