



Welcome to Queens Public Library! Anyone at any age who lives, works, goes to school, or owns property in New York State may become a Queens Public Library cardholder and access millions of free books, materials, and more, as well as technology, events, and programs. Please print your information below. If this application is for a child age 11 or under or below grade 7, please also complete the section “For Children Age 11 and Under or Below Grade 7”, which must be signed by a parent/guardian. All items with an asterisk (*) are required.

*First Name _____ Middle Name _____ *Last Name _____

Name of Parent/Guardian (if age 11 or under) _____

*Date of Birth (mm/dd/yyyy) _____ *Home/Mobile Phone _____

Email Address _____

(Children age 11 and under or below grade 7 must use/enter a parent’s or guardian’s email address.)

*Select a four-digit Personal Identification Number (PIN) (numbers only, no letters) and remember it _____

If you prefer to read items in a language other than English, please indicate the language here _____

Address Verification

*Photo ID Number _____ NY State Driver’s License NY State ID Other

Other Verification Type & Account Number (ex: utility bill, telephone bill, etc.) _____

Address

*Street Address _____ Apt/Suite/Other _____

*City _____ *State _____ *Zip Code _____

Mailing address (if different)

Street Address _____ Apt/Suite/Other _____

City _____ State _____ Zip Code _____

I accept responsibility for all use of this card and understand and agree to all Queens Public Library policies, rules, and regulations (available at queenslibrary.org/about-us/library-policies).

*Signature of Applicant _____ *Date _____

FOR CHILDREN AGE 11 AND UNDER OR BELOW GRADE 7

For a child age 11 or under or below grade 7, the parent/guardian is fully responsible for the child’s account and must select one option below.

- My child may borrow any item from the library, including adult and young adult materials. (Open Privileges)
- My child may borrow only children’s materials (Restricted Privileges). At age 12 or upon entrance to grade 7, the child will automatically receive “open” privileges with the ability to borrow all library materials.

I accept responsibility for all use of this card and understand and agree to all Queens Public Library policies, rules, and regulations (available at queenslibrary.org/about-us/library-policies).

*Parent/Guardian Name (Please print) _____

*Parent/Guardian Signature _____

(*Required before a card can be issued to a child age 11 or under or below grade 7.)

STAFF USE ONLY Exp. Date _____ Entered by _____ on _____

Application Verified by _____ on _____

REQUIRED IDENTIFICATION AND ADDRESS VERIFICATION

We require verification of name and address information. If this application is for a child age 11 or under or below grade 7, the identification provided must be for the parent/guardian. Identification provided may not be expired. A post office box may be accepted as a mailing address if a verifiable home address is included on the application. Photocopies of proof of name or address are not acceptable.

- Show us **ONE** of the following current non-expired New York State or New York City IDs:

- Current driver's license
- Current driver learner's permit
- Current non-driver's identification
- IDNYC card

OR

- Show us any **TWO** of the following current non-expired IDs, with one showing your photo, name, and signature and the other your current address.

Examples of IDs with photo, name, and signature:

- Current employee photo ID
- NYS Benefit ID card
- Current photo school ID
- Current passport
- Alien registration card with photo
- U.S. armed forces ID card
- Professional, vocational, or union photo IDs
- Current photo ID with signature and expiration date issued by an embassy or consulate in New York

Examples of IDs with current address:

- Bank statement (within the last three months)
 - Check with name and address
 - New York State motor vehicle registration
 - Rent bill
 - Current rental or lease agreement
 - Tax bill or receipt
 - Utility bill (electric, gas—all within the last three months)
 - Telephone, mobile phone, or cable bill (all within the last three months)
 - Residency letter (within the last 30 days)
- Current library cards from Brooklyn Public Library and the New York Public Library are accepted with required photo identification.
 - Non-New York State residents who work, attend school, or own property in New York State must provide appropriate documentation, such as business ID cards, school ID cards, property tax bills, or deeds.

Get the most out of your library card!

For library policies and more information, visit QueensLibrary.org.